

CLINTON COUNTY BOARD MEETING
June 20, 2016 – 7:00 p.m.

Robert Fix, Chairman

Lavern Holtgrave, Vice Chairman

1. OPENING PRAYER AND PLEDGE OF ALLEGIANCE

2. CALL TO ORDER

Sheriff, Doug Maue, called the meeting of the Clinton County District Board to order at 7:00 p.m. on June 20, 2016.

3. ROLL CALL OF MEMBERS

Present: Cain, Fix, Heiligenstein, Him, Holtgrave, Johnson, Kreke, Nordike D, Nordike K, Rakers, Richter, Simpson, Sullivan, Taylor and Wessel.

4. RECOGNITION OF VISITORS AND GUESTS

5. APPROVAL OF MINUTES

Motion – Wessel made a motion to approve the minutes from the May 16, 2016 meeting. Holtgrave seconded the motion. Motion Carried.

6. REPORTS AND COMMUNICATIONS

Zoning Administrator, Joyce Lucas, was recognized by the Clinton County Board on the occasion of her retirement. Chairman Fix stated that he really couldn't say enough about how much Lucas had done for the county. Chairman Fix presented Lucas with a plaque from the Clinton County Board in appreciation and recognition for 17 years of dedicated service to the Clinton County government and the people of Clinton County as Zoning Administrator.

7. PUBLIC MAY APPROACH THE BOARD

County resident Allan Huelsmann approached the board asking for the county's assistance with cleaning up the property at 11914 Old State Road. Huelsmann built a house on Old State Road which is now occupied by his son. His complaint regarding this neighboring property is that the owner has turned a nice yard into a junkyard. He stated that the property looks like an industrial junkyard with old air conditioning units, refrigerators, scrap wood, old tractors, and other debris scattered across the yard. He also brought pictures that he had taken of this property for the board to review. Huelsmann stated that he has been in contact with the county's Zoning Office, the State's Attorney's Office and the Health Department in an effort to have some action taken regarding this situation; however, to date nothing has been done. He stated that the Zoning Board informed him that since the property was zoned as agricultural they couldn't do anything about the situation. He disagrees with their assessment and still feels this is a zoning issue. Chairman Fix stated that he has been in contact with the Sheriff and the Health Department and they have visited the site. He confirmed with State's Attorney, John Hudspeth that some letters have been sent out regarding the issue. Hudspeth stated that he will meet with the zoning department

and the health department to see what can be done to address this problem and then they will get back in touch Huelsmann.

8. REPORTS/ANNOUNCEMENTS FROM ELECTED AND APPOINTED OFFICIALS

- a. Motion - Semi-Annual Report from Circuit Clerk's Office – Rod Kloeckner
Taylor made a motion to approve the report. Keith Nordike seconded the motion.
Motion Carried.
- b. Motion - Semi-Annual Report from County Clerk's Office – Mary Rakers
Holtgrave made a motion to approve the report. Him seconded the motion. Motion Carried.

9. STANDING COMMITTEES

- a. Zoning/Subdivision Committee – Keith Richter
No report.
- b. Economic Development/Enterprise Zone – Jim Rakers
Rakers reported that they did not have a meeting in June. The next scheduled meeting will be on July 5 at 6:00 p.m.
- c. Tourism Committee – Jim Sullivan
Sullivan advised the board that he would like to spend \$2,150 from its Hotel/Motel Tax Fund for advertising to promote Clinton County and Carlyle Lake during the Crappie Master Tournament to be held at the lake in the fall of 2017. Sullivan explained that the advertising will highlight and feature local facilities and will be published in print, on the event website, and in the tournament flier. Kreke asked if Sullivan would be able to review the ads first before any money is released in payment and Sullivan responded that he would be able to preview the ads before any payment is made. Heiligenstein asked if there is anything to protect the county in case the event falls through such as a contract and Sullivan responded that there will be a contract.
 1. Motion - Permission to spend \$2,150 for advertising to promote Clinton County and Carlyle Lake during the Crappie Master Tournament in 2017.
Sullivan made a motion for a roll call vote. Cain seconded the motion.
Cain (Yes); Heiligenstein (Yes); Him (Yes); Holtgrave (Yes); Johnson (Yes); Kreke (Yes); Nordike, D (Yes); Nordike, K (No); Rakers (Yes); Richter (Yes); Simpson (Yes); Sullivan (Yes); Taylor (Yes); Wessel (Yes). Motion Carried.
- d. Environmental Concerns/Unincorporated/Solid Waste – Chuck Simpson
No Report.
- e. Assessment Committee – Mike Kreke
Kreke reported that the aerial photographs first products should be expected around mid-September. The state reports were sent on May 24 and the multiplier has been received and is set at 1.00. The Board of Review sent a letter verifying they have completed their duties for the tax year 2015. They found total assessments to be \$723,254,157 after exemptions it is \$615,216,918. TIF money and Centralia Enterprise Zone funds are not deducted from taxable equalized values. The Board of Review sent a letter thanking

Linda Mensing and her staff for their cooperation and help. The next scheduled meeting will be on July 6 at 6:30.

f. Insurance/ICIT – Keith Richter

Richter reported the first month of the new contract year, which began May 1, turned out to be a very high cost month with just under \$169,000 in claims and monthly fees. In comparison May 2015, which was the second or third highest cost month of the last contract year, had \$144,000 in claims. So the new contract year has a very high cost month getting us started. However, Richter reported that our broker, Bill Schmaltz, had explained to the insurance committee that there were several large cost claims that contributed to this high number. The insurance committee hopes that these claims will be a one time hit and the costs will decrease going forward into the rest of the contract year. Richter stated that for the Employee Benefits Line Item Report we are six months through the fiscal year and without reimbursements the line item is \$99,260.38 or 7.09% over budget. With reimbursements the number is \$185,651.42 or about 13.26% under budget. The liability fund saw a slight decrease from the end of April to the end of May. There was no change in the workers' compensation fund. Unless any pressing business arises between now and the regularly scheduled insurance meeting for July the insurance committee has decided to not have a meeting next month.

g. Facilities Committee – Duane Nordike

Nordike reported that the Finance Committee has given their approval for the courthouse renovation plans. He would like to advertise the courthouse plans for bids. The bids will be for flooring, painting, wallcovering and some other maintenance items. The bid documents were prepared by Netemeyer Engineering. The bids will go through the Facilities Committee first and then be opened at the Finance Committee meeting on July 13 and from there move on to the county board for approval.

1. Motion - Approval of Bid Documents for the Courthouse.

Duane Nordike made a motion for a roll call vote. Sullivan seconded the motion. Cain (Yes); Heiligenstein (Yes); Him (Yes); Holtgrave (Yes); Johnson (Yes); Kreke (Yes); Nordike, D (Yes); Nordike, K (Yes); Rakers (Yes); Richter (Yes); Simpson (Yes); Sullivan (Yes); Taylor (Yes); Wessel (Yes). Motion Carried.

Nordike also reported that the Clinton County jail plans and specs are nearing completion. Plans and specs should be ready for review with the Facilities and Finance committees next month. The next meeting will be July 7 at 5:00 p.m.

h. County Farm Committee/Animal Control – Bryan Wessel

Wessel reported that on the Animal Control front Don Deiters has gotten his cage fitted to his truck. The next step will be to get lights on the top and a radio installed. Wessel then reported that Girl Scout Troop 8834 has donated treats, supplies and other items to the Animal Control Shelter as part of their community service award badge project. A letter was sent back to the troop thanking them for their generous donation. Under County Farm business Wessel reported that the County Farm Committee has decided to seek \$30,000/acre on the county farm's industrial use property which lies within the Clinton County Enterprise Zone.

- i. Education Committee – Mike Kreke
No Report.
- j. Veterans Committee – Chuck Simpson
No Report.
- k. Finance/Health/Revolving Loan Committee/General Services/Judiciary – Jim Rakers
 - 1. Treasurer, Denise Trame, gave her monthly report.
 - i. Motion - Approval of Monthly Budget and Financial Report
Wessel made a motion to approve the report. Him seconded the motion.
Motion Carried.
- l. Law Enforcement/EMA/Welfare/Safety/Liquor – Jim Sullivan
Sullivan reported that the Law Enforcement Committee will be looking at plans to require all county employees to wear identification badges as they move in and out of the county buildings. He stated that if you travel to places such as St. Louis people are required to have ID badges to enter certain buildings. Sullivan feels that with the security concerns our world faces today that it would be a good idea for Clinton County to require badges. Sheriff Maue stated that the committee is looking into obtaining pricing on the badges. They are also considering proximity cards for the key doors in the lobby instead of using a code and will check into the pricing on these also.
- m. Road and Bridge Committee – Lavern Holtgrave
 - 1. County Engineer, Dan Behrens, gave his monthly report.
Behrens stated the county highway and city of Breese crews have been working on replacing the old concrete on Walnut Street in Breese. Most of the bad places on the north-bound lanes have been replaced and they are doing some patching on the south-bound lanes. These repairs should carry the roadway through until the proposed roundabout project gets started. Behrens reported on the status of the replacement of the Emerald Road Bridge on County Highway 17. The beams should be set on the bridge tomorrow, June 21, and if everything goes well the bridge replacement should be complete soon. Behrens informed the board that the contractor is anticipating a middle of July start on the St. Rose Road resurfacing project. If everything goes well it will take about three months to complete the project.
 - i. Motion – For County Engineer to Accept Sealed Bids For the Sale of a 2002 Single Axle Dump Truck.
Keith Nordike made a motion for a roll call vote. Sullivan seconded the motion. Cain (Yes); Heiligenstein (Yes); Him (Yes); Holtgrave (Yes); Johnson (Yes); Kreke (Yes); Nordike, D (Yes); Nordike, K (Yes); Rakers (Yes); Richter (Yes); Simpson (Yes); Sullivan (Yes); Taylor (Yes); Wessel (Yes). Motion Carried.

10. SPECIAL COMMITTEES

- a. 708 Mental Health Board/Area Agency on Aging – Craig Taylor
Taylor reported they had their meeting to review the applicants for the fiscal year 2017-2018 and they have determined there will be almost \$300,000 that will be distributed out at that point.
The Area Agency on Aging is currently running some fund raisers to help supplement their funding. This is being done because they are concerned that their future funding could be in jeopardy because of the state's budget situation. The federal has matching funds so they are trying to be proactive at this point to get some additional funding coming in.
- b. County Health – Craig Taylor
Taylor reported they had their meeting and mock drill on May 15 at Wesclin High School. The State of Illinois requires the mock drill. The Sheriff's department and the EMA personnel were there along with their disaster vehicle. They went through some anthrax and tornado drills with the attendees to ensure everyone would know what to do in those situations.
 1. Motion - Health Department Monthly Report
Taylor made a motion to approve the monthly report. Sullivan seconded the motion. Motion Carried.
- c. GIS Committee – Craig Taylor
Taylor reported the meeting was held on June 7th. All bills are in order. The next meeting is July 5th.
- d. 911 Committee – Duane Nordike
Nordike reported that the state has paid the \$28,800 from 2015 that they had owed to the county. At this time in 2016 they still owe approximately \$121,000 to the 911 district. Nordike stated that the tower at the jail was repaired at no cost to the county. The flyover that was conducted in April is due to be released in September. After their meeting, the 911 Committee visited the dispatch area that is currently being renovated. The board was impressed with the renovation and the work that is being done by the 911 dispatch employees. They have been painting, installing floor covering, desks and equipment, etc. The employees have saved the county a great deal of money in that area. The Sheriff would like to commend those people who have volunteered their time and services. The only drawback they saw while taking the tour was that the dispatch area has two stations and they really could use a third station. The committee discussed trying to make this third station a reality in the 2017 budget. The next meeting will be on July 13.
- e. UCCI
Sullivan reported they are having their annual meeting July 25-26.
- f. Personnel/Labor Committee – Steve Heiligenstein
Heiligenstein told the board that included in their packets was the employment agreement for Zoning Administrator/Human Resource Assistant to the County Board. One correction was made to this agreement which is Item 7 underneath Office

Equipment and Personnel. The language giving the Zoning Administrator the right to hire part-time or temporary help was struck from the contract. Other than that change, everything else reads the same.

1. Motion - Approve the appointment of Jami Staser to the Zoning Administrator/Human Resource Assistant position.
Heiligenstein made a motion for a roll call vote. Him seconded the motion.
Cain (Yes); Heiligenstein (Yes); Him (Yes); Holtgrave (Yes); Johnson (Yes); Kreke (Yes); Nordike, D (Yes); Nordike, K (Yes); Rakers (Yes); Richter (Yes); Simpson (Yes); Sullivan (Yes); Taylor (Yes); Wessel (Yes). Motion Carried.

Heiligenstein reported that the employment agreement was drafted by Chris Walters, Labor Attorney for the County. He asked that the county board allow the State's Attorney time to read the contract to make sure he is comfortable with it before both parties sign the contract. Mary Rakers then asked for a moment to speak regarding Jami's promotion and praised her abilities as relating to the new position. She then announced that Janice Strotheide would be assuming Jami's position in her office effective June 20.

11. APPROVAL OF ACCOUNTS PAYABLE

Taylor made a motion for a roll call vote. Keith Nordike seconded the motion.
Cain (Yes); Heiligenstein (Yes); Him (Yes); Holtgrave (Yes); Johnson (Yes); Kreke (Yes); Nordike, D (Yes); Nordike, K (Yes); Rakers (Yes); Richter (Yes); Simpson (Yes); Sullivan (Yes); Taylor (Yes); Wessel (Yes). Motion Carried.

12. COMMUNICATIONS AND PETITIONS

Chairman Fix stated that he would like to congratulate Albers on their successful 125th celebration.

13. UNFINISHED BUSINESS

14. MISCELLANEOUS BUSINESS

- a. Chairman Fix reported that he would like to send a letter to South Central Illinois Transit District stating that the Clinton County Board agrees to a reduction in the size of the SCT governing board. Chairman Fix stated that the reduction will only occur through attrition.

Motion – Send the letter to SCT agreeing to the size reduction in the governing board
Heiligenstein made a motion to send SCT the letter. Sullivan seconded the motion.
Motion Carried.

- b. Motion – Ordinance 2016-6-4 For Prevailing Rate Of Wages For Clinton County
Wessel made a motion for a roll call vote. Heiligenstein seconded the motion.
Cain (Yes); Heiligenstein (Yes); Him (Yes); Holtgrave (Yes); Johnson (Yes); Kreke(Yes); Nordike, D (Yes); Nordike, K (Yes); Rakers (Yes); Richter (Yes); Simpson(Yes); Sullivan (Yes); Taylor (Yes); Wessel (Yes). Motion Carried.

- c. Motion – Change July Meeting from 3rd Monday of Month to Tuesday, July 19th due to Clinton County Fair Parade.
Heilgenstein made a motion to move the meeting to July 19th. Sullivan seconded the motion. Motion Carried.

15. NEW BUSINESS

- a. Motion – Appointment – Maynard (Skip) Etter – Clinton County East Public Water District Board
Sullivan made a motion to approve the appointment. Duane Nordike seconded the motion. Motion Carried.
- b. Motion – Appointment – Gary Knohloff – Alternate Member for Zoning Board of Appeals
Sullivan made a motion to approve the appointment. Duane Nordike seconded the motion. Motion Carried.
- c. Motion – Appointment – David Cahoon – Posey Cemetery Association
Sullivan made a motion to approve the appointment. Duane Nordike seconded the motion. Motion Carried.
- d. Motion – Appointment - James Taylor – Posey Cemetery Association
Sullivan made a motion to approve the appointment. Duane Nordike seconded the motion. Motion Carried.
- e. Motion – Appointment – Bonnie Nehrt – Posey Cemetery Association
Sullivan made a motion to approve the appointment. Duane Nordike seconded the motion. Motion Carried.
- f. Motion – Appointment – Andy Lorenz – Posey Cemetery Association
Sullivan made a motion to approve the appointment. Duane Nordike seconded the motion. Motion Carried.
- g. Motion – Appointment – Karl Klostermann – St. Rose Water District
Sullivan made a motion to approve the appointment. Duane Nordike seconded the motion. Motion Carried.
- h. Motion – Appointment – Steve Tebbe – St. Rose Water District
Sullivan made a motion to approve the appointment. Duane Nordike seconded the motion. Motion Carried.

16. ADJOURNMENT UNTIL TUESDAY, JULY 19, 2016

Holtgrave made a motion to adjourn until Tuesday, July 19, 2016. Keith Nordike seconded the motion. Motion Carried.

ATTEST:



Mary Rakers
County Clerk & Recorder