

CLINTON COUNTY BOARD MEETING
August 20, 2018 – 7:00 p.m.

Robert Fix, Chairman

Lavern Holtgrave, Vice Chairman

1. OPENING PRAYER AND PLEDGE OF ALLEGIANCE

2. CALL TO ORDER

Sheriff, Doug Maue, called the meeting of the Clinton County District Board to order at 7:00 p.m. on August 20, 2018.

3. ROLL CALL OF MEMBERS

Present: Cain, Fix, Him, Heiligenstein, Holtgrave, Johnson, Michael, Netemeyer, Nordike D, Nordike K, Rakers, Sullivan, Taylor, and Wessel. Let the record reflect that we have a quorum.

4. RECOGNITION OF VISITORS AND GUESTS

5. APPROVAL OF MINUTES

Motion – Rakers made a motion to approve the minutes from the July 17, 2018 meeting. Holtgrave seconded the motion. Motion Carried.

6. REPORTS AND COMMUNICATIONS

7. PUBLIC MAY APPROACH THE BOARD

a. Request to Speak Regarding South Central Transit

Sherry Bassen spoke regarding SCT services. She stated that in October SCT will start their 29th year. SCT serves six counties: Clinton, Marion, Washington, Jefferson, Perry, and Franklin. The Clinton County facility is located on Drive In Road in Breese. She stated that SCT offers demand/response services. They also have public shuttle routes. Community Link and SAVE from O’Fallon contract with SCT too. Approximately 297,000 rides were provided so far this year from January through July with 65,000 of those in Clinton County. Bassen stated that a goal of SCT is the continued expansion of shuttle services and the available connections offered by the shuttles. Margaret Conley then addressed the board regarding the lack of equal representation on the SCT board. She stated that the SCT board now has eleven members: five from Marion, two from Clinton, and one each from Jefferson, Washington, Perry, and Franklin counties. Conley stated that this current board make-up violates the Local Mass Transit Act. She also stated that it is disproportionate to the populations of the counties within the transit district and to the amount of services SCT provides for each of the counties. Conley requested that the County Board demand that all the counties who make up the SCT district have equal representation on the transit district’s board of directors. She would like the board to support any legal action that promotes that goal.

Jason Litteken of Litteken Construction approached the board requesting to speak about the bid review process for the proposed new health department facility. He stated that the new facility had a bid deadline of May 9. Litteken Construction submitted a bid proposal for this project. He feels that there wasn't a fair chance for them or any other contractor. Litteken stated that this project was a design-build project which means there were no plans or specs so it wasn't an apples to apples bid. It was at each contractor's discretion to bid the project according to what each thought would be in the best interest for the county. Contractors were given the basic parameters to build from and after that it was up to the bidders to decide what to include and what not. Litteken's bid was a very detailed proposal outlining what was included in his bid and what was not. He stated that he included proprietary information and trade secret numbers in his bid that no one else was to know about, especially his competitors. He stated that on May 15 his bid was shared with Poettker Construction, who is the apparent low bidder, and their bid was shared with him. He realized after seeing their bid that it was of very little use to him since their bid was the bare minimum and his bid had been a detailed twelve-page bid. Litteken stated that the bidders should have had to qualify their bids and there should have been a scope review meeting, especially with the low bidders, to review what was in each contractor's bid. This meeting never happened. He stated that he found out today, August 20, that the board has elected to work exclusively with Poettker Construction. Litteken clarified that there is no low bidder unless this was a plan and spec job which it wasn't. While Poettker's submitted bid was \$37,000 lower than Litteken, Litteken said he had \$56,800 which could be attributed to better quality materials. He included a \$15,000 fire alarm allowance, James Hardie siding instead of vinyl, aluminum storefront windows instead of vinyl, conduit instead of Romex, and a \$20,000 site lighting allowance. These items total up to \$56,800 which was above and beyond the bare minimum requirements of the solicitation. So while the apparent low is \$37,000 lower than Litteken, he had \$56,800 more in the project than they could have. Litteken asked how do you ask a competing contractor after the bid opening, did you guys have this in your bid when my bid was sitting on their desk? He stated that he realizes the whole board may not have had the chance to review the bids in full. He feels that in moving forward the board needs to consider who they elect to work with exclusively. He stated that he would just like to have been given a fair chance, especially when you are talking about such a large project amounting to \$1.5 million in public money. A scope review meeting should have happened immediately and his bid should never have been shared with his competitors. When that happens all fairness is gone and no one has a level playing field. He doesn't know who signed off on handling things this way and he has concerns about who is heading up the building committee and his relationship with the contractor that was selected. He asked that he be allowed to meet with the building committee to be given a fair chance on this project. Litteken left a copy of his bid proposal for each board member to review. Chairman Fix said the county would take Litteken's concerns under consideration.

8. REPORTS/ANNOUNCEMENTS FROM ELECTED AND APPOINTED OFFICIALS

- a. Recognition of County Clerk of the Year Award by Circuit Clerk Rod Kloeckner
Circuit Clerk Rod Kloeckner recognized County Clerk Mary Rakers for her recent County Clerk and Recorder of the Year Award for Zone 1 which was presented to Mary during a recent Illinois Association of County Clerks and Records conference in

Springfield. There are four zones in Illinois and Zone 1 includes 32 downstate counties. Even though Mary is retiring at the end of November, Kloeckner stated that this is not some toothless award you receive as you are heading out the door. He stated that Mary could have been honored with this reward all eight years she has been in office. Kloeckner stated that Mary's approach to running the County Clerk's office could be used as a training template for all the newly elected county clerks. That is how good of a job she has done for this county. Each year she has stayed underneath her budget despite making all the technological changes that have been required for her office. He believes her biggest asset is the courteous customer-friendly approach that she and her excellent staff have cultivated in that office. He stated that he dared anyone to walk out of her office in a bad mood. Kloeckner stated that if you did you had other issues. Kloeckner presented her with a certificate of achievement that was signed by the county's resident judge, Stan Brandmeyer. Stan then approached the board and concurred with Rod's statements. He stated that Mary always has a smile on her face and is very professional and courteous. He stated that she has made this county proud. He added that he had nothing but good things to say about all the department heads who are serving Clinton County. He stated that the employees of the courthouse are hard-working, courteous people and Mary exemplifies all of this and is the best ambassador this county could have.

9. STANDING COMMITTEES

a. Zoning/Subdivision Committee – Duane Nordike

1. Zoning Report – Duane Nordike

i. Motion – Mondt Estates – Final Plat – Breese Township – Mondt Trust

Holtgrave made a motion for a roll call vote. Him seconded the motion. Cain (Yes); Heiligenstein (Yes); Him (Yes); Holtgrave (Yes); Johnson (Yes); Kreke (Yes); Michael (Yes); Netemeyer (Yes); Nordike, D (Yes); Nordike, K (Yes); Rakers (Yes); Sullivan (Yes); Taylor (Yes); Wessel (Yes). Motion Carried.

ii. Motion – Covington Commons II – Santa Fe Township – John C & Michele L McRoy

Duane Nordike made a motion for a roll call vote. Keith Nordike seconded the motion.

Cain (Yes); Heiligenstein (Yes); Him (Yes); Holtgrave (Yes); Johnson (Yes); Kreke (Yes); Michael (Yes); Netemeyer (Yes); Nordike, D (Yes); Nordike, K (Yes); Rakers (Yes); Sullivan (Yes); Taylor (Yes); Wessel (Yes). Motion Carried.

iii. Motion – Grapperhaus Subdivision – Partial Vacation of Plat – St Rose Township

Taylor made a motion for a roll call vote. Sullivan seconded the motion.

Cain (Yes); Heiligenstein (Yes); Him (Yes); Holtgrave (Yes); Johnson (Yes); Kreke (Yes); Michael (Yes); Netemeyer (Yes); Nordike, D (Yes); Nordike, K (Yes); Rakers (Yes); Sullivan (Yes); Taylor (Yes); Wessel (Yes). Motion Carried.

- iv. Motion – Huelside Acres – Partial Vacation of Plat – Carlyle Township
Wessel made a motion for a roll call vote. Him seconded the motion.
Cain (Yes); Heiligenstein (Yes); Him (Yes); Holtgrave (Yes); Johnson (Yes); Kreke (Yes); Michael (Yes); Netemeyer (Yes); Nordike, D (Yes); Nordike, K (Yes); Rakers (Yes); Sullivan (Yes); Taylor (Yes); Wessel (Yes).
Motion Carried.
- v. Motion – Map Amendment – Grapperhaus Metal Company Inc. – Rezone from Agricultural (A) to Commercial (C)
Taylor made a motion for a roll call vote. Sullivan seconded the motion.
Cain (Yes); Heiligenstein (Yes); Him (Yes); Holtgrave (Yes); Johnson (Yes); Kreke (Yes); Michael (Yes); Netemeyer (Yes); Nordike, D (Yes); Nordike, K (Yes); Rakers (Yes); Sullivan (Yes); Taylor (Yes); Wessel (Yes).
Motion Carried.
- vi. Motion – Ordinance Amending Chapter 40 (Zoning Code) of the Revised Code of Ordinances of the County of Clinton Establishing Rules, Regulations, and Procedures Governing Solar Energy Systems under the Jurisdiction of the County of Clinton
Duane Nordike made a motion for a roll call vote. Sullivan seconded the motion.
Cain (Yes); Heiligenstein (Yes); Him (Yes); Holtgrave (Yes); Johnson (Yes); Kreke (Yes); Michael (Yes); Netemeyer (Yes); Nordike, D (Yes); Nordike, K (Yes); Rakers (Yes); Sullivan (Yes); Taylor (Yes); Wessel (Yes).
Motion Carried.
- vii. Comprehensive Plan Update
Staser stated that they held their first meeting of the Comprehensive Plan Steering Committee on Thursday, July 19 @ 9:30 a.m. in the County Board Room. They reviewed the demographics and economics of the county. The committee also discussed creating goals for the future plan. They will be identifying strengths, weaknesses, opportunities, and threats at the next meeting. The next meeting will be on August 28, 2018 at 5:30 p.m. in the county board room.
- b. Economic Development/Enterprise Zone – Keith Nordike
No Report.
- c. Tourism Committee – Matt Cain
Cain reported that their Facebook “likes” doubled and this is the first time that has occurred. He encouraged anyone who is on Facebook to “like” the Clinton County tourism page. They have three fishing tournaments coming up. September 22 will be the Crappie USA, September 30 the USA Bass, and October 6 the Crappie Masters tournament. Cain stated these will all be big tournaments. He also stated that the committee did approve to host the King Kat tournament again.
- d. Environmental Concerns/Unincorporated/Solid Waste – Lyle Michael

No Report.

e. Assessment Committee – Bryan Wessel

Wessel reported that they held their meeting August 1. Declarations for sold property were 67 which is the same as compared to last year. The assessors have turned in all their work.

f. Insurance/ICIT – Larry Johnson

Johnson reported that they met on August 15. The health insurance costs for the first eight months of 2018 were \$925,790.15 which is \$74,209.85 or 7.4% under budget. With reimbursements we spent \$556,445.17. The line item was \$443,554.83 or 44.4% under budget. The 025 Liability Fund has a balance of \$72,806.82 which is unchanged from last month. The 016 Worker's Compensation Fund has a balance of \$233,713.07 which is unchanged from last month.

Johnson stated that the committee discussed starting an HSA plan. Bill Schmaltz explained what a Health Savings Account (HSA) is. It makes the insurance recipient more of a consumer rather than just being a user. In the committee's proposal, the person would be paying half of the premium they would have for their \$200.00 deductible with the expectation that the person would take at least some of the leftover money they would have paid to the premium and put it in the HSA account. Every dollar put in the HSA is tax free; federal, state and FICA taxes cannot be levied against this money as long as the money is used for medical, pharmacy, dental or vision expenses. Rakers asked how much money one is allowed to put in the HSA. Schmaltz stated that the federal government sets those limits every year. For 2018 the rates are \$3,450 for a single person and \$6,900 for a family. If you leave the county's employment, the money goes with you. The committee plans to have meetings with employees in November to decide which plan suits their needs better. January 1 would be the start date of whatever plan the employee chooses.

i. Motion- Approval of HSA plan

Johnson made a motion for a roll call vote. Heiligenstein seconded the motion. Cain (Yes); Heiligenstein (Yes); Him (Yes); Holtgrave (Yes); Johnson (Yes); Kreke (Yes); Michael (Yes); Netemeyer (Yes); Nordike, D (Yes); Nordike, K (Yes); Rakers (Yes); Sullivan (Yes); Taylor (Yes); Wessel (Yes). Motion Carried.

g. Facilities Committee – Duane Nordike

Nordike reported that the Animal Control Building just needs a few final fixes in the interior. He needs to have a final walk-thru with Netemeyer Engineering for sign off on the building. He hopes this will all be done prior to their facilities meeting on September 6. In fact, the September 6 meeting will be held at the Animal Control Building to give all the committee members the chance to look over the building for final approval. The County employees have provided a concrete parking pad along with grading and oil and chipping of the parking lot. He wanted to thank Dan Behrens and supervisor Ron Becker and the county highway department employees for a job well done.

Nordike also stated that the landscaping at the courthouse needs some upgrading. There are some dead plants that need to be removed and replaced and some additional rock needs to be added in some areas. He hopes to have the estimates prior to the next county board meeting. He stated that the flagpole at the courthouse is also looking pretty rough. Nordike is getting an estimate for what it would cost to take the pole down and have it powder-coated to repair the damage from wind and weather. Another option would be to replace it with a new 40' aluminum flagpole. Nordike estimates the cost of a new flagpole to be \$2,800. He hopes to have more information to present to the board at the next meeting.

The committee approved an invoice in the amount of \$1,569.80 for payment to Diversified Lab Services for the metal prints and wood frames which are on display throughout the Courthouse. These prints are from the photo contest that was held last fall.

Nordike stated that a joint meeting was held between Facilities and Law Enforcement on August 9 to discuss the security of the courthouse. Bill Guiles, one of the courthouse security guards, gave the committee an overview regarding the daily use of the courthouse to help the committee members better understand some of the areas where there needs to be increased security. He feels there needs to be a little better patrol of people coming in and out of the building. Different ideas regarding how this could be accomplished were discussed. Law enforcement would also like to see some additional screening at the front entry way such as tempered glass and some protection in their areas from items possibly falling from the waiting areas above them. The committee was informed about a scanner that has been donated through the Sheriff's department for use at the courthouse. It should help the security guards with scanning packages and help them process visitors to the courthouse in a timelier, more secure manner. After general discussion regarding these items, Jim Sullivan made a motion to have plans done and to obtain a cost estimate on these changes. They will probably have Pat Netemeyer draw up the plans. Duane Nordike seconded the motion. The motion carried.

- h. Animal Control/County Farm Committee – Craig Taylor
Taylor reported that the county has taken in thirty-one dogs and six have been reclaimed. Two were adopted to rescue groups. They have taken in sixty-one cats and thirty-three went to rescue groups. They had six new bite cases and six spay and neuters.
- i. Education Committee – Rafael Him
No Report.
- j. Veterans Committee – Rafael Him
No Report.
- k. Finance/Health/Revolving Loan Committee/General Services/Judiciary – Jim Rakers
 - 1. Denise Trame gave the monthly report.
 - i. Motion - Approval of Monthly Budget and Financial Report

Sullivan made a motion to approve the report. Keith Nordike seconded the motion. Motion Carried.

Trame reported that gaming collected for the month of July was \$4,491.56. The first distribution was made on August 1. Total amount that was distributed was \$29,297,324.40. The second installment for real estate taxes is September 17. A few weeks after that, the second distribution will be made.

Rakers reported that the committee also discussed an update on the predictable fees for the county. Bellwether LLC Management Services provided the county with guidelines as to what could be charged. Rakers had asked County Clerk Mary Rakers to send each of the board members a report showing the current fees and the recommended new fees. A copy of the new fees must be posted two weeks prior to approving them at the next board meeting.

i. Motion - Approval of Posting New Predictable Fee Schedule

Holtgrave made a motion to approve the posting. Him seconded the motion. Motion Carried.

l. Law Enforcement/EMA/Welfare/Safety/Liquor – Jim Sullivan

Sheriff Doug Maue stated that he is asking permission to hire Jordan Hodges to replace Charlie Becherer who is retiring in December.

i. Motion – Approval to Hire a New Deputy to Replace a Retiring Deputy

Netemeyer made a motion for a roll call vote. Him seconded the motion.

Cain (Yes); Heiligenstein (Yes); Him (Yes); Holtgrave (Yes); Johnson (Yes); Kreke (Yes); Michael (Yes); Netemeyer (Yes); Nordike, D (Yes); Nordike, K (Yes); Rakers (Yes); Sullivan (Yes); Taylor (Yes); Wessel (Yes).

Motion Carried.

m. Road and Bridge Committee – Lavern Holtgrave

Behrens reported that the contractor hopes to have the roundabout in Breese open to traffic from the north, south, and west approaches by next week. On the east approach of Holy Cross Lane, the contractor needs to tear out the temporary road and build another to finish the tie in. The contractor hopes to be finished in October. Once the three approaches are open to traffic there will be stop signs at each approach until the project is totally complete.

Behrens reported that IDOT is currently soliciting candidates for major bridge projects for FY 24. He stated that they plan to submit the bridge on Hammel Road over Lost Creek for potential funding. In order to submit a bridge project, the cost must be at least \$1 million. Behrens feels that the cost should come in around that amount.

Behrens stated that the state has contacted him regarding the resurfacing of Boulder Road. The state wants Dan to get all the plans ready for a June 2019 letting.

Behrens stated that the contractor has not yet completed the reseeding of the Old State Road Bridge project. This reseeding is to be done at the contractor's cost. The state requires 70% vegetative cover in order to close out the contract.

- m. Personnel/Labor Committee-Steve Heiligenstein
Heiligenstein reported that IDOT gives a recommended salary for this position. In order for the county to use motor fuel money, they must set that salary at a minimum of 95% of the recommended salary. This resolution starts at that 95% level and provides a 1% increase each year. At the end of the six year contract, Dan Behrens would be receiving 100% of the recommended salary.
 - a. Motion – Approve Resolution Reappointing County Engineer
Heiligenstein made a motion for a roll call vote. Cain seconded the motion. Cain (Yes); Heiligenstein (Yes); Him (Yes); Holtgrave (Yes); Johnson (Yes); Kreke (Yes); Michael (Yes); Netemeyer (Yes); Nordike, D (Yes); Nordike, K (Yes); Rakers (Yes); Sullivan (Yes); Taylor (Yes); Wessel (Yes).
Motion Carried.

10. SPECIAL COMMITTEES

- a. 708 Mental Health Board/Area Agency on Aging – Rafael Him
No Report.
- b. County Health – Rafael Him
 - 1. Motion - Health Department Monthly Report
Him made a motion to approve the report. Cain seconded the motion.
Motion Carried.
Him reported that they held their meeting this evening. The committee went over the financial report. They submitted all their grants to the Department of Homeland Security. Cheryl is working on a marketing plan.
- c. GIS Committee – Craig Taylor
Taylor reported that they had their meeting on August 14. All bills are in order. There was general discussion on the GIS layers. The next meeting is scheduled for September 4 at 5:15 p.m.
- d. 911 Committee – Mike Kreke
Kreke reported that the T1 billing issue was resolved.
- e. Technology Support – Rafael Him
Him stated they met on August 6. The committee is still reviewing the paperless agenda. He is trying to find a cheap tablet to use. Him spoke with John Skain. They have found a tablet for \$250. Him wants to purchase one tablet and test it out. He wants to do a cost analysis to make sure this would save the county money not cost the county more. As soon as he gets this approved he will move forward with it. The next meeting is scheduled for September 4.
- f. UCCI – Lavern Holtgrave
Holtgrave reported that there was no meeting this month.

11. APPROVAL OF ACCOUNTS PAYABLE

- Taylor made a motion for a roll call vote. Him seconded the motion.
Cain (Yes); Heiligenstein (Yes); Him (Yes); Holtgrave (Yes); Johnson (Yes);

Kreke (Yes); Michael (Yes); Netemeyer (Yes); Nordike, D (Yes); Nordike, K (Yes); Rakers (Yes); Sullivan (Yes); Taylor (Yes); Wessel (Yes). Motion Carried.

12. COMMUNICATIONS AND PETITIONS

13. UNFINISHED BUSINESS

Keith Nordike mentioned that the tablet Rafael mentioned purchased in the Technology Support Committee Report will be purchased with his own money.

14. MISCELLANEOUS BUSINESS

15. NEW BUSINESS

16. ADJOURNMENT UNTIL MONDAY, SEPTEMBER 17, 2018

Holtgrave made a motion to adjourn until Monday, September 17, 2018. Keith Nordike seconded the motion. Motion Carried. Meeting adjourned at 8:25 p.m.

ATTEST:



Mary Rakers
County Clerk & Recorder