

CLINTON COUNTY BOARD MEETING
November 19, 2018 – 7:00 p.m.

Robert Fix, Chairman

Lavern Holtgrave, Vice Chairman

1. OPENING PRAYER AND PLEDGE OF ALLEGIANCE

2. CALL TO ORDER

Sheriff, Doug Maue, called the meeting of the Clinton County District Board to order at 7:00 p.m. on November 19, 2018.

3. ROLL CALL OF MEMBERS

Present: Cain, Fix, Heiligenstein, Him, Holtgrave, Johnson, Kreke, Michael, Netemeyer, Nordike D, Nordike K, Rakers, Sullivan, Taylor, and Wessel. Let the record reflect that we have a quorum.

4. RECOGNITION OF VISITORS AND GUESTS

5. APPROVAL OF MINUTES

Motion – Taylor made a motion to approve the minutes from the October 15, 2018 meeting. Him seconded the motion. Motion Carried.

6. REPORTS AND COMMUNICATIONS

- a. Trenton Knights of Columbus National Slow Pitch Softball Team Recognition
Chairman Fix congratulated the team on being first place in the nation.

7. PUBLIC MAY APPROACH THE BOARD

JoAnn Hollenkamp, Carlyle City Administrator, spoke to the board to make them aware that the city is under contract with Mr. Huelsmann to purchase his ground once the three buildings across from the courthouse on Fairfax Street are demolished. The city is asking the county to keep the county health department in the county seat of Carlyle.

8. REPORTS/ANNOUNCEMENTS FROM ELECTED AND APPOINTED OFFICIALS

- a. Service Recognition for Retiring County Employees and Retiring Board Members.
Chairman Fix first recognized Mary Rakers, Clinton County Clerk, who is retiring at the end of November. She has served as the Clinton County Clerk from 2010-2018. Chairman Fix next recognized County Board Member, Lavern Holtgrave, for twenty years of service to the Clinton County government. Chairman Fix then recognized County Board Member, Duane Nordike, for six years of service to the Clinton County government. Chairman Fix then recognized County Board Member, Lyle Michael, for his years of service to the Clinton County government. Lyle had previously served on the board and then volunteered to fill the open position that was created when board member, Chuck Simpson, died unexpectedly. Chairman Fix commended all the retirees on their hard work and for serving the county so faithfully for many years.

9. STANDING COMMITTEES

- a. Zoning/Subdivision Committee – Duane Nordike
 1. Zoning Report – Duane Nordike

Nordike reported that they are in the process of revising our solar panel ordinance. At the December 5th meeting they are going to discuss setbacks. They have been having a problem with homeowners getting too close to homes. The new ordinance that will be discussed will have the setback set at 100 feet from any private line, 1320 feet from any private residence and 200 feet from any roadway. Hopefully this will help the zoning board move forward with their solar ordinances. The next meeting will be December 5. Also the comprehensive plan meeting is scheduled for December 13 at 5:30.
- b. Economic Development/Enterprise Zone – Keith Nordike

Nordike reported that they had four applicants in Breese and Aviston during the month of October for \$2,087,890 in construction.
- c. Tourism Committee – Matt Cain

No Report.
- d. Environmental Concerns/Unincorporated/Solid Waste – Lyle Michael

Michael reported that someone called inquiring if we wanted a Sanitation Transfer Station in Clinton County. He explained to the person that he was retiring from the board and referred his question to Bob Fix. Fix stated that he spoke briefly with the gentleman and asked him to send him some information in an email and that the county would take a look at the information.
- e. Assessment Committee – Bryan Wessel

Wessel reported that 2018 declarations sold were down three from 2017 for the month of October. He stated that the assessment notices were mailed out September 26. The last date to file a complaint is October 26. Wessel stated that the Board of Review is in session reviewing complaints. There are a total of 117 complaints from all the townships.
- f. Insurance/ICIT – Larry Johnson

Johnson reported that on October 24 there was an ICIT meeting where they discussed the claims. They are in the process of trying to wrap these up. The regular insurance meeting was held on November 12. The health insurance costs for the first eleven months of 2018 were \$1,326,317.24 which is \$48,682.76 or 3.5% under budget. With reimbursements we spent \$870,142.37. The line item was \$504,857.63 or 36.7% under budget. The 025 Liability Fund has a balance of \$497,832.39 which is an increase of \$168,579.55 from last month. The 016 Worker's Compensation Fund has a balance of \$378,623.74 which is an increase of \$57,477.51 from last month.

 1. Motion – Approve Renewing Workman's Comp and Liability Plans

Johnson reported that Dan Imming attended the meeting the other night and spoke about the workman's comp and liability plans for next year. He presented an invoice for these plans. The total of that invoice is \$412,297. The workman's comp portion of that invoice is \$224,934. This amount is a 27% increase from last year. Johnson

stated that they have had a number of large claims. He stated that the insurance company has paid out more than one million already. The liability portion is \$187,363 which is up 10% increase from last year.

Johnson made a motion for a roll call vote. Taylor seconded the motion. Cain (Yes); Heiligenstein (Yes); Him (Yes); Holtgrave (Yes); Johnson (Yes); Kreke (Yes); Michael (Yes); Netemeyer (Yes); Nordike, D (Yes); Nordike, K (Yes); Rakers (Yes); Sullivan (Yes); Taylor (Yes); Wessel (Yes). Motion Carried

g. Facilities Committee – Duane Nordike

Nordike reported they had a general discussion regarding adding additional security cameras at the main office areas and certain areas of the Courthouse. After some discussion a motion was made to table this item at this time. Nordike also reported that he had a phone conversation with Wessel Detailing in regards to the guard service area on the north side of the courthouse. They discussed possibly adding a bullet proof knee wall with bullet proof glass with overhead protection glass treatment for the main level of the Courthouse office areas. Wessel would like to have a design contract with the board before going any further into this project. Wessel emailed the contract to Nordike who will forward it the board. Nordike also discussed with Wessel the glass treatment for the main level of the courthouse. To apply an opaque film Wessel estimated it would cost approximately \$7 per sq. ft. which would be approximately \$4500-\$5000. Nordike requested that Wessel supply a sample of the coating for the facilities committee to review.

h. Animal Control/County Farm Committee – Craig Taylor

Taylor reported that the county has reclaimed fourteen dogs. Seven were adopted out by the county and eight to rescue groups. Twenty-one cats were taken in. Twenty have been adopted out and one reclaimed. They had four new bite cases and six spay and neuters. Taylor stated that Don Deiters attended humane investigator training in Springfield. They have some new kennels on order. Taylor stated that they are also looking for some part-time help during the day. No nights or weekends will be required.

i. Education Committee – Rafael Him

No Report.

j. Veterans Committee – Rafael Him

Him reported that they had a great turnout for the Veterans' Day celebration at the New Baden American Legion.

k. Finance/Health/Revolving Loan Committee/General Services/Judiciary – Jim Rakers

1. Denise Trame gave the monthly report.

i. Motion - Approval of Monthly Budget and Financial Report

Keith Nordike made a motion to approve the report. Rakers seconded the motion. Motion Carried.

Trame reported that gaming collected for the month of October was \$3,867.55.

Publication for all the delinquent taxes will be November 20. Trame stated that the tax sale will be December 4 at 10:30.

ii. Motion – 2018 Amended Budget

The amended budget contains some items that may have been overlooked or underestimated for the year.

Cain made a motion for a roll call vote. Keith Nordike seconded the motion.

Cain (Yes); Heiligenstein (Yes); Him (Yes); Holtgrave (Yes); Johnson (Yes); Kreke (Yes); Michael (Yes); Netemeyer (Yes); Nordike, D (Yes); Nordike, K (Yes); Rakers (Yes); Sullivan (Yes); Taylor (Yes); Wessel (Yes). Motion Carried

iii. Motion – 2019 Budget and Levies

This is the same report the board received a month ago. The budget is presented at the October meeting so that the public has thirty days to review. The estimated expenditures for 2019 are \$8,944,409. We are showing a deficit of \$475,000. What that represents is money that the county is putting away into the building fund anticipating that at some point we will be building a new health building. We put the same amount away last year.

Wessel made a motion for a roll call vote. Him seconded the motion.

Cain (Yes); Heiligenstein (Yes); Him (Yes); Holtgrave (Yes); Johnson (Yes); Kreke (Yes); Michael (Yes); Netemeyer (Yes); Nordike, D (Yes); Nordike, K (Yes); Rakers (Yes); Sullivan (Yes); Taylor (Yes); Wessel (Yes).

Motion Carried

iv. Motion – Approval of 2019 SSA Contracts

Holtgrave made a motion for a roll call vote. Rakers seconded the motion.

Cain (Yes); Heiligenstein (Yes); Him (Yes); Holtgrave (Yes); Johnson (Yes); Kreke (Yes); Michael (Yes); Netemeyer (Yes); Nordike, D (Yes); Nordike, K (Yes); Rakers (Yes); Sullivan (Yes); Taylor (Yes); Wessel (Yes).

Motion Carried

l. Law Enforcement/EMA/Welfare/Safety/Liquor – Jim Sullivan

Sheriff Maue reported that November 9 was Chief Deputy Mike Dall's last day. Mike started back in 1988 was a correctional officer, dispatcher, deputy and the last four years he was chief deputy. He served the county for more than thirty years.

m. Road and Bridge Committee – Lavern Holtgrave

1. Monthly County Engineer Report – Dan Behrens

i. Motion – Resolution for Maintenance Under the Illinois Highway Code to Appropriate \$850,000 from the County's MFT Fund for 2019

Duane Nordike made a motion for a roll call vote. Him seconded the motion.

Cain (Yes); Heiligenstein (Yes); Him (Yes); Holtgrave (Yes); Johnson (Yes); Kreke (Yes); Michael (Yes); Netemeyer (Yes); Nordike, D (Yes); Nordike, K (Yes); Rakers (Yes); Sullivan (Yes); Taylor (Yes); Wessel (Yes).

Motion Carried

Behrens reported on the Breese Roundabout project. The contractor did not meet his goal of completing the project by the end of October. He still has four things to

complete. There are right of way markers that need to be installed, a little bit of fence needs to be reconstructed along the state's right of way, seeding still needs to be done, and the final striping. The only real inconvenience to the public would be the striping. Until the striping is completed, the stop signs cannot be removed. If they can't get the striping done soon, they will have to put down temporary striping at which point in time the stop signs could be removed. There are temperature limitations on when the striping can be completed. They would like to get this done before they close down for the winter. In that way, the signs could come down and the roundabout could function as a normal roundabout should. Most likely the seeding won't be able to be finished this year but that won't impact the public.

Behrens reported that IDOT audited our bridge inspection program and didn't find any significant issues.

Behrens stated that he received notice of what our salt prices would be this winter. They have gone up from \$52.47/ton last year to \$69.91/ton this year.

Behrens reported that the state sent a letter out asking for a resolution. This has to do with the state matching fund. The county receives federal dollars – the feds pay 80% we pay 20%. We make up that 20% match mostly with our federal matching levy. We can also make it up with our bridge fund, motor fuel tax and our county highway fund. Some counties have trouble meeting that 20% match. The state has a state matching fund where they distribute funds to those counties. In order to be eligible for that money, you have to tax at a minimum of 4 ½ cents on your matching tax. That makes you eligible for 90% of the calculated number that would be for the individual county. The maximum amount you can tax is five cents which makes you eligible for a 100%. We have been trying for a number of years to keep levying to be eligible for that. The last time we were eligible for this money was in 2011. Basically, our county has been too wealthy in respect to other counties to get the state matching fund. The last several years we have dropped the levy from ten cents to 4 ½ cents and apparently we have even fallen below that 4 ½ cents. The state says you can transfer funds from the non-highway fund to the state matching and still be eligible for the state matching fund. This has to be done by December 7. Behrens does not feel that even if we do this that we will be eligible for the funds. Behrens stated he can watch the counties that are close to us and when they start getting money again we can jump back in and raise our levy back up. Behrens reported that there was a November 16 letting on the Lost Creek project. Plocher Construction from Highland was awarded the contract. Behrens stated that it usually takes at least a month to a month and a half for the state to release the contracts. He thinks they will set a start date for the project at that time. They have until December 1 to get the highway back open after the project begins.

- m. Personnel/Labor Committee-Steve Heiligenstein
 - i. Motion – Animal Control Administrator Contract Renewal

This contract is a three-year agreement. The contract begins December 1, 2018 and goes to November 30, 2021. The salary will stay the same until December 1, 2020 and then his raise will fall according to the schedule set by ordinance.

Steve Heiligenstein made a motion for a roll call vote. Holtgrave seconded the motion.

Cain (Yes); Heiligenstein (Yes); Him (Yes); Holtgrave (Yes); Johnson (Yes); Kreke (Yes); Michael (Yes); Netemeyer (Yes); Nordike, D (Yes); Nordike, K (Yes); Rakers (Yes); Sullivan (Yes); Taylor (Yes); Wessel (Yes).

Motion Carried

ii. Motion – Health Department Administrator(s) Contract Renewal

Heiligenstein requested that head administrator, Cheryl Lee’s contract, be tabled for the time being. However, the personnel committee would like to obtain approval for a three year contract for Marion Voss, the assistant administrator of the County Health Department. The terms of her agreement will be consistent with the ordinance that we passed back in 2018. The length of her appointment will be from December 1, 2018 until November 30, 2021.

Steve Heiligenstein made a motion for a roll call vote. Him seconded the motion.

Cain (Yes); Heiligenstein (Yes); Him (Yes); Holtgrave (Yes); Johnson (Yes); Kreke (Yes); Michael (Yes); Netemeyer (Yes); Nordike, D (Yes); Nordike, K (Yes); Rakers (Yes); Sullivan (Yes); Taylor (Yes); Wessel (Yes).

Motion Carried

iii. Motion – Chief Probation Officer Salary (Tabled)

Heiligenstein made a motion to table the Health Department’s Head Administrator Contract, the Chief Probation Officer Contract, the CBA between the County and PBPA for Probation, and the CBA between the county and A Body Politic, Health Department, Maintenance, and Circuit Clerk. Holtgrave seconded the motion.

Motion Carried.

iv. Motion – Board of Review Raises

Heiligenstein reported that Assessor, Linda Mensing, had approached the personnel committee and had requested raises for the Board of Review. It has been some time since this board had received any raises. The Personnel committee made recommendations for the following increases. For the Chairman of the Board of Review that salary will go to \$14,250 per year which represents an approximate \$250 raise. The other board members’ raises will go to \$13, 250 per year which is also an approximate \$250 raise.

Steve Heiligenstein made a motion for a roll call vote. Wessel seconded the motion.

Cain (Yes); Heiligenstein (Yes); Him (Yes); Holtgrave (Yes); Johnson (Yes); Kreke (Yes); Michael (Yes); Netemeyer (Yes); Nordike, D (Yes); Nordike, K (Yes); Rakers (Yes); Sullivan (Yes); Taylor (Yes); Wessel (Yes).

Motion Carried

- v. Motion – Approval of CBA Between the County of Clinton and PBPA for Probation (Tabled)
- vi. Motion – Approval of CBA Between the County of Clinton and PBPA for A Body Politic, Health Department, Maintenance, and Circuit Clerk (Tabled)

10. SPECIAL COMMITTEES

- a. 708 Mental Health Board/Area Agency on Aging – Rafael Him
No Report.
- b. County Health – Rafael Him
 - 1. Motion - Health Department Monthly Report
Him made a motion to approve the report. Duane Nordike seconded the motion.
Motion Carried.
Him stated that they met this evening and they discussed HSHS' interest in partnering with the Health Department to establish a primary care clinic. They also discussed the potential of hiring a nurse practitioner. That person would be available to the county employees and county residents.
- c. GIS Committee – Craig Taylor
No Report.
- d. 911 Committee – Mike Kreke
Kreke reported that they have applied for a next gen grant to address qualifying structures within our county and it would add another layer to GIS.
- e. Technology Support – Rafael Him
No Report.
- f. UCCI – Lavern Holtgrave
Holtgrave reported that they had an executive meeting this morning at 8:00 a.m. in Springfield. They reviewed the financial statements, UCCI budget, and the meeting schedule for 2019. UCCI has also reimbursed our county for their membership fees from this year.

11. APPROVAL OF ACCOUNTS PAYABLE

Rakers made a motion for a roll call vote. Him seconded the motion.
Cain (Yes); Heiligenstein (Yes); Him (Yes); Holtgrave (Yes); Johnson (Yes); Kreke (Yes); Michael (Yes); Netemeyer (Yes); Nordike, D (Yes); Nordike, K (Yes); Rakers (Yes); Sullivan (Yes); Taylor (Yes); Wessel (Yes). Motion Carried.

12. COMMUNICATIONS AND PETITIONS

13. UNFINISHED BUSINESS

14. MISCELLANEOUS BUSINESS

15. NEW BUSINESS

16. ADJOURNMENT UNTIL MONDAY, DECEMBER 3, 2018

Taylor made a motion to adjourn until Monday, December 3, 2018. Him seconded the motion. Motion Carried. Meeting adjourned at 8:00 p.m.

ATTEST:

A handwritten signature in cursive script that reads "Mary Rakers".

Mary Rakers
County Clerk & Recorder