

**CLINTON COUNTY BOARD MEETING**  
**December 16, 2019 – 7:00 p.m.**

Robert Fix, Chairman

James Rakers, Vice Chairman

**1. OPENING PRAYER AND PLEDGE OF ALLEGIANCE**

**2. CALL TO ORDER**

Sheriff Doug Maue called the meeting of the Clinton County District Board to order at 7:00 p.m. on December 16, 2019.

**ROLL CALL OF MEMBERS**

Present: Cain, Fix, Heinzmann, Johnson, Knolhoff, Kreke, Middendorff, Netemeyer, Nordike, Rakers, Sullivan, Wessel and Wesselmann. Absent: Him and Taylor. Let the record reflect that we have a quorum.

**3. RECOGNITION OF VISITORS AND GUESTS**

**4. APPROVAL OF MINUTES**

Motion – Wessel made a motion to approve the minutes from the November 18, 2019 meeting. Rakers seconded the motion. Motion Carried.

**5. REPORTS AND COMMUNICATIONS**

**6. PUBLIC MAY APPROACH THE BOARD**

**7. REPORTS/ANNOUNCEMENTS FROM ELECTED AND APPOINTED OFFICIALS**

a. Semi-Annual Report from the Circuit Clerk's Office – Rod Kloeckner

Middendorff made a motion to approve the report. Wesselmann seconded the motion. Motion Carried.

b. Semi-Annual Report from the County Clerk's Office – Vicky Albers

Knolhoff made a motion to approve the report. Rakers seconded the motion. Motion Carried.

**8. STANDING COMMITTEES**

a. Zoning/Subdivision Committee – Craig Taylor

1. Zoning Report – Jami Staser

- i. Motion to Approve – Map Amendment – Sugarcreek Township – Kirk & Connie Elmore – 10 Acres of a Multi-Zoned Parcel Consisting of Agricultural and Residential (R-1) to all A-R  
Staser said approximately three acres of the property are already Residential (R-1). The owner would like to rezone the entire tract to build a new home. Middendorff asked about the makeup of the property; Staser said approximately

seven acres is tillable ground. Wesselmann asked if there is any ordinance in the county that protects farmland to stay farmland. Staser said this request meets all of the county requirements. She said there are requirements that could be added to the code and this may be considered with an update of the comprehensive plan. Middendorff said he helped write the zoning code and he recalls that the purpose was to protect the agricultural character of the county. Kreke made a motion for a roll call vote. Knolhoff seconded the motion. Cain (Yes); Heinzmann (Yes); Him (Absent); Johnson (Yes); Knolhoff (Yes); Kreke (Yes); Middendorff (No); Netemeyer (Yes); Nordike (Yes); Rakers (Yes); Sullivan (Yes); Taylor (Absent); Wessel (Yes); Wesselmann (No). Motion Carried 10-2.

ii. Motion to Approve – Fuehne Hills Subdivision – Sugarcreek Township – Final Plat - Roger & Charity Fuehne

This is on approximately 28 acres and will be an eight-lot subdivision on Ranz Road in Aviston. The preliminary plat was approved in July and the improvement plan was approved by the county engineer. A one-year letter of credit was recently submitted; however, there were some concerns about the one-year letter of credit. Staser said the plat is being approved contingent on the county receiving a two-year letter of credit.

Wessel made a motion for a roll call vote. Sullivan seconded the motion.

Cain (Yes); Heinzmann (Yes); Him (Absent); Johnson (Yes); Knolhoff (No); Kreke (Yes); Middendorff (Yes); Netemeyer (Yes); Nordike (No); Rakers (Yes); Sullivan (Yes); Taylor (Absent); Wessel (Yes); Wesselmann (Yes). Motion Carried 10-2.

Staser reported that her office is currently working on two solar farm projects that will consist of approximately 8,000 solar panels and is wrapping up end-of-year work and reports. Staser said seven special uses for solar farms were approved last year, but only two were funded and both will be located on Sand Ridge Road.

b. Economic Development/Enterprise Zone – Keith Nordike

No Report.

c. Tourism Committee – Matt Cain

1. Motion to Approve – Payment of \$3,000 for USA Bass Tournament to be held on October 11, 2020. The same tournament was held in 2019 with 54 teams.

Cain made a motion for a roll call vote. Nordike seconded the motion.

Cain (Yes); Heinzmann (Yes); Him (Absent); Johnson (Yes); Knolhoff (Yes); Kreke (Yes); Middendorff (Yes); Netemeyer (Yes); Nordike (Yes); Rakers (Yes); Sullivan (Yes); Taylor (Absent); Wessel (Yes); Wesselmann (Yes).

Motion Carried 12-0.

Cain said the committee will not meet again until February or March.

- d. Environmental Concerns/Unincorporated/Solid Waste – Nelson Heinzmann  
No Report.
- e. Assessment Committee – Bryan Wessel  
Wessel reported that the 2019 parcels with ownership transfers were 178 which is up 21 from 2018. The 2019 declarations of sold properties were 70 which is up seven from 2018. The 2019 assessment notices were sent out December 11 with the deadline to file complaints on January 13, 2020.
- f. Insurance/ICIT – Larry Johnson
1. Motion to Approve – SHARx Cost Savings Pharmacy Program and move to True RX as Pharmacy Benefit Manager.  
Johnson made a motion for a roll call vote. Middendorff seconded the motion.  
Cain (Yes); Heinzmann (Yes); Him (Absent); Johnson (Yes); Knolhoff (Yes); Kreke (Yes); Middendorff (Yes); Netemeyer (Yes); Nordike (Yes); Rakers (Yes); Sullivan (Yes); Taylor (Absent); Wessel (Yes); Wesselmann (Yes). Motion Carried 12-0.  
  
Johnson reported that the health insurance costs for the end of the fiscal year without reimbursements, were \$1,519,799.90, which is \$119,799.90 over budget or 8.6% over budget. With reimbursements, the costs were \$1,003,749.59 which is \$396,250.41 under budget or 28.3% under budget. The 025 Liability Fund has a balance of \$678,088.94 which is a decrease of \$60,557 from last month. The 016 Worker's Compensation Fund has a balance of \$287,190.61 which is a decrease of \$22,805 from last month.  
  
Johnson said he took part in a teleconference on the 09 and 01 ISIT programs which are both beginning to wrap up. He said one gentleman has a claim in 01 and 09 which is a substantial amount of the entire remaining program. It is anticipated that this will be settled by spring.
- g. Facilities Committee – Brad Knolhoff  
No Report
- h. Animal Control/County Farm Committee – Craig Taylor (Bryan Wessel)
1. Motion to Approve – Ordinance Regarding Rabies Inoculations and Registrations for Animals.  
Knolhoff commented about the fees and felt they were high. Netemeyer questioned trying to inoculate and register farm cats. Nordike said that if you feed the cats; you have to have them inoculated and registered. Wesselmann said an ordinance is required based on a new state law, and the idea is for citizens to be more responsible with the number of cats they keep and slowly address the problem.  
Wessel made a motion for a roll call vote. Wesselmann seconded the motion.  
Cain (Yes); Heinzmann (Yes); Him (Absent); Johnson (Yes); Knolhoff (No); Kreke (Yes); Middendorff (Yes); Netemeyer (No); Nordike (Yes); Rakers (No); Sullivan (Yes); Taylor (Absent); Wessel (Yes); Wesselmann (Yes). Motion Carried 9-3.

- i. Education Committee – Rafael Him  
No Report.
  
- j. Veterans Committee – Bob Netemeyer  
Netemeyer reminded board members to please remember the men and women serving overseas during the holiday season.
  
- k. Finance/Health/Revolving Loan Committee/General Services/Judiciary – Jim Rakers
  - 1. Treasurer’s Monthly Report – Denise Trame
    - i. Motion - Approval of Monthly Budget and Financial Report  
Rakers made a motion to approve the report. Wessel seconded the motion. Motion Carried.
  - 2. Motion – Approval of 2020 SSA Contracts: #5 – City of Highland and #16 – Sandoval.  
Rakers made a motion for a roll call vote. Cain seconded the motion.  
Cain (Yes); Heinzmann (Yes); Him (Absent); Johnson (Yes); Knolhoff (Yes); (Yes); Middendorff (Yes); Netemeyer (Yes); Nordike (Yes); Rakers (Yes); Sullivan (Yes); Taylor (Absent); Wessel (Yes); Wesselmann (Yes). Motion Carried 12-0.
  - 3. Motion – Approval of Cost/Contract for the Timekeeping/Payroll/Scheduling System for the Sheriff’s Department in the amount of \$25,629 for the first year and \$2,375 in subsequent years.  
Rakers made a motion for a roll call vote. Middendorff seconded the motion.  
Cain (Yes); Heinzmann (Yes); Him (Absent); Johnson (Yes); Knolhoff (Yes); Kreke (Yes); Middendorff (Yes); Netemeyer (Yes); Nordike (Yes); Rakers (Yes); Sullivan (Yes); Taylor (Absent); Wessel (Yes); Wesselmann (Yes). Motion Carried 12-0.
  
- l. Law Enforcement/EMA/Welfare/Safety/Liquor – Jim Sullivan  
No Report.
  
- m. Road and Bridge Committee – Bryan Wessel
  - 1. Monthly County Engineer Report – Dan Behrens  
Behrens said the contractor has finished the guardrail installation on the Boulder Road project, so that project is completed. The county plans to hold its rock bid letting for the counties and townships on January 9.
    - i. Motion to Approve – Petition from Santa Fe Township Road Commissioner David Boeckmann for 50% County Match to Replace a Culvert on Pioneer Road.  
Knolhoff made a motion for a roll call vote. Middendorff seconded the motion.  
Cain (Yes); Heinzmann (Yes); Him (Absent); Johnson (Yes); Knolhoff (Yes); Kreke (Yes); Middendorff (Yes); Netemeyer (Yes); Nordike (Yes); Rakers (Yes); Sullivan (Yes); Taylor (Absent); Wessel (Yes); Wesselmann (Yes).  
Motion Carried 12-0.
    - ii. Motion to Approve - Clinton County Electric Installation of an Intersection Light at Huey Road and US Route 50 (Cost: \$100 if existing pole can be used, \$600 if new pole must be set and \$5.48 charge/per month)  
Knolhoff made a motion for a roll call vote. Nordike seconded the motion.

Cain (Yes); Heinzmann (Yes); Him (Absent); Johnson (Yes); Knolhoff (Yes); Kreke (Yes); Middendorff (Yes); Netemeyer (Yes); Nordike (Yes); Rakers (Yes); Sullivan (Yes); Taylor (Absent); Wessel (Yes); Wesselmann (Yes).  
Motion Carried 12-0.

n. Personnel/Labor Committee – Mike Kreke

1. Motion to Approve – Letter of Resignation from Tom Athmer.

Kreke made a motion for a roll call vote to accept the resignation of Athmer, who is retiring March 20, 2020. Knolhoff seconded the motion.

Cain (Yes); Heinzmann (Yes); Him (Absent); Johnson (Yes); Knolhoff (Yes); Kreke (Yes); Middendorff (Yes); Netemeyer (Yes); Nordike (Yes); Rakers (Yes); Sullivan (Yes); Taylor (Absent); Wessel (Yes); Wesselmann (Yes).

Motion Carried 12-0.

## 10. SPECIAL COMMITTEES

a. 708 Mental Health Board/Area Agency on Aging – Rafael Him  
No Report.

b. County Health – Rafael Him

1. Motion to Approve - Health Department Monthly Report

Middendorff made a motion to approve the report. Wessel seconded the motion.  
Motion Carried

c. GIS Committee – Craig Taylor (Dennis Middendorff)

1. Motion to Approve – Professional GIS Services Agreement Between Clinton County and VerticalGEO

Middendorff said the committee met recently to discuss future GIS services with the upcoming resignation of GIS Coordinator Jay Donnelly. The county had originally planned to outsource this with a professional company and a motion for an agreement with VerticalGEO was put on the agenda. The committee has since decided to change directions with some of the GIS duties being handled in-house by the Assessment and Zoning offices. In addition, a contract with Sidwell Maps for mapping maintenance will be negotiated and voted on at a future meeting.

Middendorff made a motion to withdraw the motion for the agreement between the county and VerticalGEO. Wesselmann seconded the motion.

Cain (Yes); Heinzmann (Yes); Him (Absent); Johnson (Yes); Knolhoff (Yes); Kreke (Yes); Middendorff (Yes); Netemeyer (Yes); Nordike (Yes); Rakers (Yes); Sullivan (Yes); Taylor (Absent); Wessel (Yes); Wesselmann (Yes).

Motion Carried 12-0.

d. 911 Committee – Mike Kreke

Kreke reported that the Zoning Office will absorb the addressing portion of the GIS coordinator's duties.

e. Technology Support – Rafael Him  
No Report.

f. UCCI – Jim Sullivan

Sullivan said UCCI sent out an email asking for criteria that other counties have used when advertising for bids for county auditors.

## **11. APPROVAL OF ACCOUNTS PAYABLE**

Rakers made a motion for a roll call vote. Wessel seconded the motion.

Cain (Yes); Heinzmann (Yes); Him (Absent); Johnson (Yes); Knolhoff (Yes);

Kreke (No); Middendorff (No); Netemeyer (No); Nordike (No); Rakers

(Yes); Sullivan (Yes); Taylor (Absent); Wessel (Yes); Wesselmann (No).

Motion Carried 7-5.

## **12. COMMUNICATIONS AND PETITIONS**

### **13. UNFINISHED BUSINESS**

a. Motion to Approve – Ordinance Prohibiting Cannabis Business Establishments.

Assistant State’s Attorney David Fields noted that a few revisions were made to the original ordinance that was sent out by State’s Attorney Hudspeth. Due to a clerical error, the original ordinance was missing two types of cannabis businesses that would be prohibited. The county’s ordinance to prohibit only applies to the sale of cannabis by potential businesses located in the unincorporated areas of the county; municipalities and villages are under their own jurisdiction.

Knolhoff made a motion for a roll call vote. Wessel seconded the motion.

Cain (No); Heinzmann (Yes); Him (Absent); Johnson (Yes); Knolhoff (Yes);

Kreke (Yes); Middendorff (No); Netemeyer (Yes); Nordike (Yes); Rakers

(Yes); Sullivan (Yes); Taylor (Absent); Wessel (Yes); Wesselmann (No). Motion

Carried 9-3.

### **14. MISCELLANEOUS BUSINESS**

a. Motion to Appoint Christopher Madden to the Sugar Creek Fire Protection District.

Johnson made a motion to approve the appointment. Wessel seconded the motion. Motion carried.

b. Motion to Change the January Meeting from the third Monday of the Month to

Tuesday, January 21, due to the Martin Luther King Jr. Holiday.

Nordike made a motion. Wessel seconded the motion. Motion carried.

### **15. NEW BUSINESS**

Chairman Fix wished everyone a Merry Christmas.

**16. ADJOURNMENT UNTIL TUESDAY, January 21, 2020.**

Wessel made a motion to adjourn until Tuesday, January 21, 2020. Heinzmann seconded the motion. Motion Carried. Meeting adjourned at 7:43 p.m.

ATTEST:



Vicky Albers  
County Clerk & Recorder