

CLINTON COUNTY GIS COMMITTEE MEETING MINUTES

December 10, 2019 – 5:15 PM

A regular meeting of the Clinton County GIS Committee was called to order on Tuesday December 10, 2019 at 5:15 PM.

Roll Call: Chairman Craig Taylor, Rafael Him, Bob Fix, Dennis Middendorff, Brad Knolhoff, Jay Donnelly, and Linda Mensing

Motion to approve minutes by Rafael, seconded by Dennis. Approved.

No expenses were submitted to the committee.

Dennis discussed that he was concerned that the VerticalGeo proposal had too many hours and was too expensive. Contacts with Fayette County indicated that their county pays Sidwell less than \$20,000 annually. Linda Mensing spoke regarding Sidwell and how the county uses Sidwell software as well as supporting our online GIS.

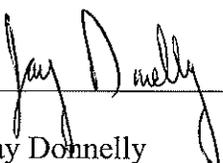
A discussion was held regarding managing edits in current GIS layers. Linda listed layers managed by her office and Jay discussed layers that are managed by his office as well as other GIS duties.

No vote was taken on the VerticalGeo contract that was voted on at the November GIS Committee meeting. It was agreed that there would be a meeting on Monday, December 16, at 6:00 PM to further discuss the contract issue.

A discussion was held regarding transferring addressing duties. The ETSB Board is meeting on Wednesday to discuss the next addressing coordinator.

The GIS Coordinator worked on subdivisions, addresses, mapping variances, enterprise zone, and mapping building permits this past month.

The next meeting date is January 14 at 5:15 pm. Motion to adjourn by Dennis, seconded by Rafael. Approved. Meeting adjourned at 6:40 PM.


Jay Donnelly

CLINTON COUNTY GIS COMMITTEE MEETING MINUTES

December 16, 2019 – 6:00 PM

A regular meeting of the Clinton County GIS Committee was called to order on Monday December 16, 2019 at 6:00 PM.

Roll Call: Chairman Craig Taylor, Bob Fix, Dennis Middendorff, Brad Knolhoff, Mike Kreke, Jay Donnelly, Jami Staser, and Linda Mensing

No minutes from the December 10 meeting were presented for approval.

No expenses were submitted to the committee.

A discussion was held regarding the layers in GIS and the maintenance of the layers. Linda listed layers managed by her office and Jay discussed layers that are managed by his office.

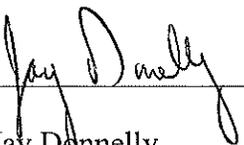
A motion was made by Dennis to allow Clinton County department heads to enter into a professional services agreement with Sidwell for the Assess and Define phase of the contract, to be billed hourly and not to exceed \$8,040.00 plus \$882.00 in travel. This will allow Sidwell to begin their Assess and Define ASAP. Seconded by Craig. Motion passed.

The GIS Committee directed the department heads to negotiate a contract with Sidwell for the GIS Administration Services phase of the project. This contract will be ready for review and approval at the January GIS Committee meeting and January County Board meeting.

A discussion was held regarding transferring addressing duties from Jay Donnelly to Jami Staser. It was agreed that a minimum of 30 days was required for a successful transition.

A discussion was also held regarding Jay Donnelly's last day. There was agreement that the last day of employment with Clinton County would be January 31.

The next meeting date is January 14 at 5:15 pm. Motion to adjourn by Dennis, seconded by Craig. Approved. Meeting adjourned at 6:35 PM.


Jay Donnelly