

Clinton County Board of Health Meeting Minutes
February 4, 2020
5:30 PM

Members Present

Brian Klostermann, MD- Chairperson
Terry Linton, SLP- Secretary
Paulette Evans, RN- Secretary
Robert Hyten III, DMD- Treasurer
Cynthia Kues, NP
Kimberly Hugo, RN
Stacy Albers, RN
Deanna DuComb, MD
Rafael Him, County Board
Deb Wesselmann- Ex Officio
Bob Netemeyer- Ex Officio

Brad Knolhoff, County Board also attended.

Call To Order

The Clinton County Board of Health meeting was called to order by Dr. Klostermann at 5:30 in the County Board room on February 4, 2020.

Hearing From The Public

None

Minutes, January 7, 2020

Minutes of the January 7th, 2020 meeting were reviewed. Rafael Him made a motion to approve the minutes, seconded by Dr. Ducomb. Motion was approved unanimously.

Financial Report

Sean Eiffert reviewed expenditures for the year. We have recently received our Local Health Protection Grant, which increased our December balances substantially. Currently, we have only one grant that is spent to date, other grants are underspent. One reason is Sean Eiffert's salary was not prorated monthly because they are of a contractual nature to Bond County, and his contract hadn't yet been approved when this budget was written. (Cheryl Lee's salary had been balanced over the fiscal year in monthly increments, but that hasn't been done with Sean's salary.) In addition there are some areas of expenditures that are currently understaffed (Emergency Preparedness

Is the main one but it is not one full time employee.) This is the only area of staffing needed currently.

Monies will be moved to reflect past contractual costs for Sean Eiffert's salary, and then the budget will be more balanced.

Cindy Kues made a motion to approve the financial report, Rafael Him seconded, motion passed unanimously.

Administrative Report

We have been advised by the CDC to refrain from making any public awareness announcements regarding the Coronavirus, but to let the CDC do that. Our job is to refer any concerns to the CDC, and to make sure that we follow up with local hospitals for persons under investigation for Coronavirus, make sure communications are open between appropriate health agencies, and information is recorded. We can refer people to the IDPH website for more information.

Dr. Hyten asked for information on how the County receives our information on current health concerns. Sean Eiffert explained that reportable infections are reported to the IDPH, then they report those total numbers back to the counties.

We will have an audit for two more grants next week.

New Business

a. Strategic Plan

Sean Eiffert reviewed the plan with staff. Some ideas:

1. STD testing / treatment

2. After school care opportunities- some grants require an education piece
There was discussion on how we would provide this educational piece- in the schools, daycares, community centers?

3. Collaboration with the Senior Center to provide some services to that population
(The Meals on Wheels Centers)

4. More education regarding tobacco, vaping, marijuana

5. More WIC outreach- establishing an educational outreach budget for each program may help the staff decide what actions they can take.

- Cindy Kues asked about the numbers served for WIC- it has been a steady number, Sean thought around 495

6. Public Health programs to address diabetes, mental health

7. Physical Facility needs

Sean thought a document could be distributed to the board members and they could give their input for review and prioritization. This would be a good first task so that we as a board would set goals for our strategic plan.

Paulette Evans was approached by a community member regarding birth control for someone over 18- the individual was referred to Bond County's nurse practitioner- Sean

explained that is because Bond Co. has a family planning grant. He felt we may be able to capture some dollars for this area of need through grants. The Federal Government issued a directive that family planning clinics were not to provide information regarding abortion, and the state of Illinois chose not to take the Federal Funds due to that decision. There are other birth control options that Bond County has been able to provide at a low cost.

Rafael Him stated our original plan when we were seeking to get a new building was to have a nurse practitioner who could provide these services at a low cost.

Sean Eiffert noted that currently, the lack of an appropriate exam room prohibits some services.

Dr. Ducomb noted that we could possibly also share a staff member (nurse practitioner) with a neighboring county.

Sean stated Bond County has a midwife, not a nurse practitioner.

Dr. Klostermann noted that midwives cannot sign off for labs, but a Nurse Practitioner is allowed to do so, with oversight from the Board of Health Doctor.

Dr. Hyten would like Sean to give us more information in the future about limitations that we should consider when thinking about additional services. Specifically, we should consider which are most needed, which are financially prohibitive, etc.

Sean stated the staff has noted several issues with leaking roof, musty smell, poorly sealed windows in the current building.

Rafael Him noted the heating / cooling costs are also rising.

Brad Knolhoff noted our repairs are going to be minimal for the current building, with the idea that we are going to build a new building, so emergencies, such as a leaky roof, can be addressed, but the idea is that major expenditures will not be made on the existing building, as we would save the money to spend on a new structure.

Mr. Him noted we could build in the current location with the existing land.

Mr. Knolhoff stated that the original building that was discussed would be possible, with some concerns with parking. He discussed a possible use of different areas for building sites: the Church of God property, Property here in Carlyle for purchase through Korte / Luitjohn, the Biddle Automotive Property owned and offered to us by the City of Carlyle, Duane Nordike's lot north of Super Value, or the one offered to us by Duane Nordike near K and J.

Brad Knolhoff stated these were possibilities last April, but would need to be revisited to ascertain if they are still current possibilities. He stated that before we would take another action, we should select the property we would like, and then have it engineered to save the cost of engineering multiple properties to save money.

Dr. Ducomb noted that the problem with the Nordike Property west of town is that it had an elevation issue. The Biddle property has gas tanks which need to be removed and are governed by the EPA, which may incur an additional cost. These concerns all need to be considered when deciding where to build.

Mr. Knolhoff noted that the county will be responsible for survey costs.

Cindy Kues feels it makes sense to use land we have been offered for free rather than to purchase land, if we can.

Mr. Knolhoff noted that the County is supportive of keeping the building in town, and will work on temporary solutions to house those currently occupying the current Health Department Building during the building phases.

Stacy Albers asked if it was beneficial for the County Health Department Building to stay in the downtown area rather than to move to the outskirts of town. Marian Voss stated no, she felt it made very little difference.

Mr. Him noted the majority of the population of Clinton County is in the western part of the county.

Deb Wesselmann felt that geographically, the city of Carlyle was centralized to the county.

Marian Voss stated she felt it would be closer to Aviston.

Mr. Knolhoff noted that the design of the building was a very basic plan, and Dr. Ducomb feels this plan needs to be revised to fit the needs of the Board of Health. (The board of health as a group has not seen the actual plan.)

Mr. Him noted if we shared providers, he would want to know what services would be best shared with neighboring counties, and which services would be most likely to be operated in the black.

Sean noted dentistry is very high maintenance and consumes a lot of time.

Mr. Him noted mental health is a big issue- is this an area of need we could share?

Sean stated he has spoken to the State Dpt. of Mental Health, and Clinton County could be a satellite of the Bond Co. Mental Health offices. They are currently going through accreditation and they do have a psychiatrist, which requires attention to detail for billing, and available funds to support mental health have been reduced. If there is local county support, the tax dollars need to be committed for this service in order to make it successful.

Dr. Hyten stated he would like to look at numbers, because he is the only dentist in the county who will take medicaid. He understands it will bring little revenue, but he feels things may change in dentistry which will place a hardship on more people, and may be a service that is much needed.

Sean stated that the local taxpayers will need to be behind these services that are not revenue generating.

Mr. Him asked how difficult is it to file for medicaid services for dentistry?

Mr. Hyten stated it is very difficult and he now only uses Meridian due to those difficulties.

Dr. Ducomb noted the SIUE dental school would be willing to send students, but they must have a dentist to supervise. Dentistry is very expensive.

Mr. Knolhoff noted someone had reached out to Dennis Litteken and KC has a dental program and possibly we could partner with KC to get some services in place.

Dr. Hyten stated that this may be a good idea for KC.

Kim Hugo asked if telepsych services (online psychiatrist consultation) would be an alternative.

Sean stated we could look into it.

Dr. Klostermann stated there is a huge need for psychiatric medication management. There is a 3-6 month waiting period to see a psychiatrist.

Sean stated if we can attain Federally Qualified Health Center requirements, we would get more money in reimbursement, but it has many requirements, and is not easy. It might be done by partnering with local colleges to attain services. These services may include physicians and nurse practitioners as well.

Kim Hugo noted SIUC is trying to get a more complete Doctor program so that students can complete their entire course of study at SIUC instead of moving to another college for their final years, which may keep more doctors in our region.

Dr. Ducomb stated the Clinton County Health Department staff needs to have input as to what they need in a building and their input honored.

Mr. Knolhoff noted we need to review what we need in a building, then come up with a plan. He noted the original building was large, noting it contained 9 bathrooms and many examination rooms, and may not need to be that large.

Mr. Hlm noted that we need to decide first on services, then on the building.

Dr. Ducomb noted we do not need to waste space in a new building- it all needs to be well utilized space.

Mr. Knolhoff has the original building plans, and he can send this to the Board of Health administrator for our review as we have not seen them. Sean Eiffert stated this may be a place to start discussion of what the building should entail.

Sean cautioned that the County Board will need to be informed and back all services presented by the BOH, and they should be involved in this plan. He reiterated that while oral Health is part of our plan, as a service, it is not revenue producing. Backing from our County Board would be necessary to support services that are not self supportive financially as tax money would be necessary to defray costs of programs.

Deb Wesselmann noted there are 708 funds for mental health waiting for the establishment of the mental health services.

Sean asked who was going to own the building for the BOH- in Bond County the Health Dpt. paid the mortgage, and they own the building.

Mr. Knolhoff noted the County Board was going to put up \$475,000 and the Health Dpt. would also put up money to build the building, and the county would then own the building as he recalls. The money is still there from our previous building discussions, but is not budgeted for 2020, so the County Board will need to know by August to get the money budgeted for the following year. The Health Dpt. will also need to put the building expenses in their budget.

Mr. Hyten feels we need the strategic plan in place first.

Kim Hugo stated we also need to find out sources of funding for the services we want.

Mr. Knolhoff stated there was a concern that the building would have empty rooms, or service practitioners that would cost an exorbitant amount of money. They want the ability to expand within reason while keeping costs reasonable.

Based on his discussion with staff, Sean will put together an outline/ survey for board members to provide input on service priorities to direct our discussions. 5 of 6

Mr. Him stated we should continue the dialogue and work toward our goals.

b. Fiscal Policies

Current basic fiscal policies were presented.

Paulette Evans noted that under the payroll portion, staff members positions should be delineated, not personal names of staff.

Dr. Hyten asked how frequently deposits are made. Marian stated they are made weekly, more frequently if a large check is received.

Under Purchases, Dr. Hyten stated \$15,000 was too high for the administrator to spend without board approval, and Sean stated \$5000 would be more reasonable and safe.

Motion was made by Paulette Evans to change purchase limits for the Health Board Administrator to \$5000 without board approval. Rafael Him seconded the motion, motion passed unanimously.

Paulette Evans made a motion that all purchases by the Health Administrator over \$5000 need to be approved by the BOH. The motion was seconded by Terry Linton and the motion passed unanimously.

Old Business

a. Administrative Contract

Bond County Health Board met last Monday, and approved a one year extension of Sean Eiffert's contract with the Clinton County Board of Health with a 3% cost of doing business increase to be given. Mr. Him made a motion to approve Sean Eiffert's contract for one year (January 2020 to January 2021). The motion was seconded by Paulette Evans. Motion passed unanimously.

b. Building

The new building issue was discussed under the 'Strategic Plan' portion of this evening's meeting. No further discussion was needed at this time.

Adjourn:

Mrs. Linton made a motion to adjourn, seconded by Rafael Him, motion passed unanimously.