

**SUBDIVISION COMMITTEE
MEETING MINUTES**

County Board Conference Room
810 Fairfax Street
Carlyle, IL 62231

February 6, 2020 – 4:30pm

Craig Taylor, Chairman

1. CALL TO ORDER

The meeting was called to order at 4:30 pm by Zoning Committee Chairman, Craig Taylor.

2. ROLL CALL OF MEMBERS

The roll call showed members Nelson Heinzmann, Craig Taylor and Bryan Wessel present. Also present, Zoning Administrator, Jami Staser and Bob Fix, Chairman of County Board.

3. APPROVAL OF MINUTES

Motion – Heinzmann made a motion to approve the January 15, 2020 Zoning Subdivision Committee Meeting minutes. Taylor seconded the motion. Heinzmann – Yes, Taylor – Yes, Wessel – Abstain. Motion Carried.

4. NEW BUSINESS

The committee discussed the Vacation Plat and Second Subdivision for Don Tebbe. Staser explained this is not a new family split. Staser said Don Tebbe's First Subdivision consisting of one acre, was approved in January 2018 by the county board. Now that his daughter is ready to start building the house, the proposed house plans did not fit on the original lot and it couldn't be moved due to mapped FEMA floodplain. The family decided they would need to add one acre onto the existing acre for a total of 2 acres, but would also need to vacate the existing utility and drainage easement and established setbacks, which is the reason for the vacation plat and second subdivision submittal to the county.

a. Vacation Plat of Utility & Drainage Easements and Building Setbacks of Don Tebbe's First Subdivision – St Rose Township

Wessel made a motion to approve the Vacation Plat of Utility & Drainage Easement and Building Setbacks of Don Tebbe's First Subdivision. Heinzmann made a second motion to approve. Roll call showed all in favor. Motion Carried.

b. Final Plat – Don Tebbe’s Second Subdivision – St Rose Township

Heinzmann made a motion to approve Don Tebbe’s Second Subdivision. Wessel seconded the motion. Roll call showed all in favor. Motion Carried.

Staser informed the committee that she has officially started managing the Addressing and Enterprise Zone for the county since Jay Donnelly’s retirement on January 31, 2020. She reported that among other addressing issues, she has a 25 lot subdivision in the municipal limits of Aviston to address and a new road in a St Rose Development. There has also been some Enterprise Zone applicants for the Diamond Senior Complex in the municipal limits of Breese.

5. PUBLIC COMMENT

No public comment.

6. ADJOURN

Wessel made a motion to adjourn. Heinzmann seconded the motion. Roll call showed all in favor. Motion Carried