

Clinton County Board of Health Meeting Minutes
January 5, 2021

Board of Health Members Attending:

Terry Linton, Secretary
Paulette Evans, RN-- Vice Chairperson
Robert Hyten III, DMD- Treasurer
Cynthia Lynn Kues, NP
Kimberly Hugo, RN
Stacy Albers, RN
Deanna Ducomb, MD
James White- Voting County Board Member
Deb Wesselmann- Ex Officio
Bob Netemeyer- Ex Officio
Mike Strleker - Ex Officio

Others In Attendance:

Chris Leidel, CCHD Administrator
Marian Voss, CCHD
Bryan Hunt, Braese Journal
Sean Elfert
Matt Wilson, Union Banner
Louis McMinh, CCHD

Call to Order

The January 5, 2021, meeting of the Clinton County Board of Health was called to order by Paulette Evans due to Dr. Klostermann's absence via zoom at 5:33 PM.

Hearing from the Public

There was no one who wished to address the board.

Approval of minutes: Meetings of 11-17-20 and Executive Session 12-3-20

Dr. Hyten made a motion, seconded by Stacy Albers, to approve the November 17, 2020, minutes. Motion passed unanimously.

Cindy Kues made a motion, seconded by Paulette Evans, to approve the executive session minutes of December 3, 2020. Motion passed unanimously.

Administrative and Financial Report

Chris Leidel, our newly hired administrator, gave the current financial report for the department. He reported that the health department has begun to administer the Covid vaccine. Some vaccines were given to St. Joseph's Hospital as well. The Contact Tracing Grant was revised to

purchase more PPE. Vaccinations have been administered in school gymnasiums, to allow the process to be quicker and allow for distancing of patients. We are on target to expend all funds in the contact tracing grant for the year. Mr. Leidel reports he and Sean Elfert have worked well to transition leadership at our health department.

Terry Linton asked what 'FCM' stands for in the budget. It stands for 'Family Case Management'

Kim Hugo asked about our current positivity rate-- do we count residents of state facilities like the correctional center and Murray Center as our county-- Louise McMinn noted that yes, these numbers go into our county count of positive cases. We have not had a positive case at our County Jail as yet.

Paulette Evans asked what the roll out of the vaccine will look like as of today?

Chris Leidel stated we are almost done with 1A (Healthcare workers) and we are ready to start with 1B, which includes essential frontline workers such as teachers, firefighters and people 75 and older.

We do not have dates as yet for general public, the state is sending the vaccinations for one group at a time, beginning a new group when the state as a whole is mostly complete for the previous stage.

Louise McMinn stated we are taking names of people who qualify for 1B and there are about 700 people on the wait list. We are almost complete with our healthcare workers. She noted that long-term care workers are under the pharmaceutical program, which will vaccinate the workers at those facilities based on the number of residents, (a facility with 30 residents will allow for 30 worker vaccines) and the rest of the staff will need to be vaccinated by the county. We continue to receive more doses weekly. We are working with the hospital to vaccinate OILA (disabled adults) residents. The state has indicated they do not want any vaccines to be wasted, and the state will allow 1A vaccines that are left over to be used for people on the 1B waiting list rather than waste them. We do have volunteer nurses helping (50-60) to work the vaccination sites.

Louise stated there have been few adverse reactions at the sites- there were more second day side effects with Moderna than with Pfizer.

Dr. Ducomb noted she had no side effects from her vaccine.

Both shots require a second shot either 21 or 28 days later, and these appointments are made immediately with the patient upon administering the first shot.

Dr. Ducomb noted the staff is doing an excellent job of managing the vaccination sites.

New Business

a. Meeting Schedule

Chris Leidel stated the meeting schedule dates as presented for 2021 may need to be moved as the financial report may not be ready so early in the month, and some members report that 5:30 is too early for them to attend.

James White noted he cannot make the 5:30 time due to work hours. Sean Elfert stated he made the schedule based on past schedules. He felt it may be better to have our meetings on the 4th week of the month to be able to have the financial reports in hand.

Mr. Netemeyer noted the County Board meeting is the 3rd Monday of the month, and if they need information, they would have to wait an entire month to receive it. James White stated that he has asked some committees to move their meetings to earlier in the month, to be able to report to the county as to their actions.

After discussion, Terry Linton made a motion to maintain the proposed meeting dates as scheduled, but to move the time of the meetings to 6:00 PM, seconded by James White. Motion passed unanimously. Chris Leidel noted he will note the change in time with a posting on the Health Department Door, the County Clerk will post on the County site. Chris will also post the schedule on the website, and note it on our facebook post. Deb Wesselmann has her animal control meetings for the County on the first Tuesday, at 6:00, so this would be a conflict- but she checked with the animal control committee by phone to see if they can move their meeting and the animal control committee agreed to move their meetings to Monday nights.

Old Business

a. Building Committee Update

Dr. Ducomb noted that Mr. White was named as Brad Knolhoff's replacement to the County Health Department. She asked if Mr. White was also willing to serve on the building committee as Brad Knolhoff was a member of that committee as well.

Rob Hyten stated he would like to be on the building committee, and James White noted he would be happy to serve on the committee as well. The building committee consists of Dr. Ducomb, James White, Paulette Evans, Marian Voss, Dr. Hyten, with Chris Leidel to attend meetings when he is able to, or if his presence is necessary.

Dr. Ducomb noted the committee met on December 8th, and rectangular building plans were reviewed which had 60-70 parking spaces allotted. Building orientation was discussed to allow for drive through and drop off capabilities. A question that remains is that our consultant requested a survey of the site, and Mr. Netemeyer does not know of any survey of the suggested property site. Dr. Ducomb noted the cost of building materials has increased tremendously recently. Mr. Karasek asked if the current health department building will be maintained or demolished? This would impact the building site, and needs to be discussed by the County Board. James White noted that the current Health Department building may be used for storage, but there are some upkeep concerns, and there are also concerns with the current parking lot behind the current building. The County owns the parking lot that is currently behind the existing building.

Dr. Ducomb noted for mass testing needs, it would appear a location like the fairgrounds would be best suited to avoid traffic issues.

Dr. Ducomb also asked if anyone had suggestions for surveyors locally. There were no suggestions, so the committee will seek local surveyors who would be available.

Mr. Netemeyer noted that this would be County property, and he felt the county should be responsible for the surveying-- the County has used Pat Netemeyer surveying in the past.

Rob Hyten asked if the county had the property surveyed when they purchased the property? No one at the County level knew of a survey according to Dr. Ducomb, and Pat Netemeyer Surveying denied knowledge of any previous surveys.

Bob Netemeyer asked if Larry Johnson could be contacted to see if the County would be willing to pay for the survey? James White stated he would check with Mr. Johnson.

Paulette Evans asked when the next committee meeting would be scheduled? Dr.

Ducomb noted that the survey is the next step.

Dr. Hyten asked what does Dr. Ducomb have in hand to share with the board? Are there any drawn plans? James White stated he hasn't received anything in print. Dr. Ducomb stated she will ask him for preliminary drawings to be shared with the committee.

Chris Leidel commented that with the new building, will we continue to have utilities paid by the county? This will affect the Health Department budget tremendously. Dr. Ducomb stated it was an assumption that the utilities would continue to be paid for by the County Board.

Terry Linton asked, when the building is built, who will own it, who will be paying for it, and who will be responsible for the utilities, as currently the utilities are paid for by the County Board, and their decision to continue paying for the utilities was at least a year ago- was that still their plan?

James White stated he has those same concerns, and he feels we will need to get an opinion from the State's Attorney, and he will reach out to the State's Attorney for guidance.

Sean Elfert stated the County had never received rent from the Health Department, but with the contract tracing grant, we currently pay \$2,500 to the County for space used by Contact Tracers-- this will end when the Contact Tracing Grant is expended.

Dr. Hyten agrees that there are concerns with ownership and funds going forward. His understanding was the same as Terry Linton's in that the County initially was planning to support some funds and the Health Department would issue some funds, and the building would then be owned by the County. We (the Health Department and the County Board) need to come to a more formal agreement to answer these questions. James White will check with the State's Attorney, as he feels these issues are dictated by statute.

Dr. Hyten asked about Fayette County Health Department Building as to who owns the building? Sean Elfert did not know about Fayette County, but he stated Bond County Health Dpt. owns the building, but if the Health Dpt. dissolves, the building ownership would default to the County.

James White will review how much the utility expense is for the current building, who would title the building, who will provide funds for the building, financing for the building, etc. He will report back to the Health Board next month.

Dr. Ducomb noted that we have the ability to have a tax levy for public health.

Sean Elfert stated he was unsure of what the maximum levy is currently for public health. He does not know if the levy is at the maximum level.

Sean Elfert did state that our accountant suggested that we increase our levy in the future.

Dr. Hyten asked Chris Leidel to note that if we can increase the levy for the future, we should do so, and Mr. Leidel will check into it.

Louise McMinn noted that in the past few weeks, notable community members have been lost to Covid, and people have been very affected by it. She feels that because of this, contact tracers have been treated with more respect.

Dr. Ducomb reminded Mr. Leidel that the new members of the Board of Health should have the bylaws in print, and that no member of the Board of Health should be paid.

Sean Elfert thanked the Board of Health and the Health Department Employees for the support he has been given through this pandemic. The Board Members expressed their thanks to Sean Elfert for a job very well done.

At 7:07 a motion was made by Terry Linton, seconded Dr. Ducomb, to go into executive session.

At 7:33 a motion was made by Terry Linton, seconded by James White to go back into open session. Motion passed unanimously.

In open session Deb Wesselmann asked where our meetings will take place if we go back to in-person meetings, and it was agreed that the meetings would be held at the County Board Room.

At 7:37 a motion was made by Terry Linton, seconded by James White to adjourn the meeting. Motion passed unanimously.