

CLINTON COUNTY BOARD MEETING

March 16, 2020 – 7:00 p.m.

Robert Fix, Chairman

James Rakers, Vice Chairman

1. OPENING PRAYER AND PLEDGE OF ALLEGIANCE

2. CALL TO ORDER

Sheriff Doug Maue called the meeting of the Clinton County District Board to order at 7:00 p.m. on March 16, 2020.

ROLL CALL OF MEMBERS

Present: Cain, Fix, Heinzmann, Him, Johnson, Knolhoff, Kreke, Netemeyer, Nordike, Rakers, Sullivan, Taylor, Wessel and Wesselmann. Absent: Middendorff. Let the record reflect that we have a quorum.

3. RECOGNITION OF VISITORS AND GUESTS

4. APPROVAL OF MINUTES

Motion – Wessel made a motion to approve the minutes from the February 18, 2020 meeting. Heinzmann seconded the motion. Motion Carried.

5. REPORTS AND COMMUNICATIONS

6. PUBLIC MAY APPROACH THE BOARD

Clinton County Health Board Chairman Dr. Brian Klostermann discussed the recent diagnosis of the county's first case of the coronavirus. He stated that the woman had tested positive. She is a nonresident of the county who spends time here frequently. He stated there are a handful of other people who have been tested within the county. Klostermann stated that there are strict requirements from the CDC that must be met for someone to be tested. He has seen estimates that approximately 50% of the nation could become infected. He stated that early reports say that 80% of the nation's population could eventually have a mild case of the virus; 50% might need some medical attention in an outpatient setting and 5% could require more intensive treatment. Wesselmann asked Klostermann when more test kits could become available. He stated that as of today, there were approximately 40-50 test kits available. Netemeyer asked how long it takes to get the results once a person is tested and if that person is quarantined until the results are obtained. Klostermann stated that the county's tests go to the state lab in Carbondale. For the patient that was tested they had results back within twelve hours. The patient will be quarantined until the results are obtained. In order for a person to be tested they must meet the following criteria: they have to be running a fever greater than 100.4, upper or lower respiratory symptoms, have had contact with someone who has tested positive for COVID-19, or have travelled to a high-risk area. Klostermann also stated that he felt that wide-spread testing for the virus is at least a week or two away. Knolhoff asked County Clerk Vicky Albers what steps were being taken to protect the election judges and the public at tomorrow's General Primary.

She stated that each precinct location was given hand sanitizers and wipes. Also, each precinct kit had information regarding the recommended practices to help protect yourself such as washing your hands, maintaining a distance, etc. She stated that usually the primary doesn't draw a large turnout which could work in our favor.

Chris Klay, President of HSHS St. Joseph's Hospital in Breese, explained to the board about a new regional hub in New Baden, and the hospital's position in combating the virus. He also spoke about his concerns about the availability of testing kits. Klay stated that the hospital has put a very strict visitor policy in place to help minimize the foot traffic into the hospital. Vendors are not allowed on site at this time and the non-clinical people are now working from home. In addition, no elective surgeries will be done and are postponed until a later date. He also mentioned that PPE is running low and much of the PPE equipment is manufactured in China and they are not exporting at this time.

After Dr. Klostermann and Chris Klay spoke, Chairman Fix stated that he recommends all committee meetings be cancelled until March 31. He stated the only exception would be if it was an extreme emergency such as the need for the health department to meet because of concerns with the virus. Netemeyer asked that the board vote on this. Him made the motion and it was seconded by Cain. Motion Carried.

7. REPORTS/ANNOUNCEMENTS FROM ELECTED AND APPOINTED OFFICIALS

State's Attorney Hudspeth stated that they needed a motion to allow Rafael Him who is attending via telephone, to vote. Him was attending via phone because of illness which meets the ordinance requirement. Kreke questioned if the governor had waived this requirement of the Open Meetings Act because of the COVID crisis. Hudspeth stated that he did per state statute but we have to still meet the requirement set by our county ordinance. Knolhoff made the motion. Netemeyer seconded the motion. Motion carried.

State's Attorney John Hudspeth stated that earlier today at 10:30 a.m. resident Circuit Judge Stan Brandmeyer held a meeting which Hudspeth attended. This followed a 10:00 a.m. conference call attended by all the circuit judges in the fourth judicial circuit. The judges, during the conference call authorized Kimberly Koester, the chief judge of our circuit, to issue Administrative Order 2020-4. A copy of the order was distributed to all the board members. Hudspeth reported that the order states that the Fourth Judicial Circuit was, out of an abundance of caution and in response to the recent outbreak of COVID-19, amending its procedures in an attempt to reduce the possibility of the spreading the disease by decreasing the flow of traffic through the court house. This order will be in effect until at least March 30, 2020. Cases on the docket will be continued to a later date which will be determined by the court except for all in-custody cases, including bond settings; all criminal felony cases with time constraints; all juvenile detention and shelter care hearings; all hearings involving emergency and plenary orders of protection; and any other emergency-type hearings at the discretion of the Resident Circuit Judge of each county. Doing this will substantially decrease the flow of traffic through the courthouse during the next two weeks. The 10:30 meeting was attended by Judge Brandmeyer, State's Attorney Hudspeth, Sheriff Maue, Circuit Clerk Rod Kloeckener, and Chief Deputy Travous. During the meeting they discussed the matters and circumstances surrounding the implementation of the Administrative Order. They also discussed the matter of persons who are serving periodic imprisonment in the Clinton County Jail. There are seven people serving weekend

sentences. It was agreed by all that the sentences should be modified or suspended temporarily. They will still have to serve their entire jail sentence; however, for now they won't be coming to the jail. Hudspeth stated he will be presenting an order to Judge Brandmeyer tomorrow morning consistent with this discussion. There are no work release prisoners at this time so they did not have to address this scenario. Hudspeth then discussed the three-page Executive Order issued today by Governor Pritzker in response to this crisis. The order states that beginning today at 9:00 p.m. until March 30, all restaurants will be closed except for curbside service, drive-thru delivery, etc. Also, beginning on Wednesday, March 18, all public and private gatherings of 50 or more people in the state are prohibited for the duration of the gubernatorial disaster proclamation. It defines these gatherings as including community, civic, faith-based events, sporting events, concerts, conventions or any meeting which brings together more than fifty people in a single room or a single space at the same time. This order also suspends certain provisions of the Open Meetings Act requiring or relating to in-person attendance by members of a public body. Hudspeth stated that Mr. Kreke is correct in that the governor has suspended the Open Meetings Act to that extent and conditions limiting when remote participation is permitted. He has suspended this as it relates to the state statute. Hudspeth reminded the board that they also have a county ordinance which they are obligated to enforce. The ordinance basically mirrors the state statute. So in order for the record to be clear that they are complying their your own ordinances, they will need to vote to suspend Article 1-11-4-subparts b, c, and d which are basically the perquisites for attending meetings remotely. Under Roberts Rules of Order, which have been adopted and incorporated into the County's Revised Code of Ordinances, a two-thirds vote is required from members in attendance to suspend or modify a rule of order previously adopted. Knolhoff asked if the suspension of the remote participation of the Open Meetings Act also affected the rules regarding posting of agendas. Hudspeth stated that the posting, notice, and minute requirements still apply and need to be followed.

Wesselmann made a motion to suspend Article 1-11-4b, c, & d for the same duration that the governor's proclamation of disaster remains in effect. Knolhoff seconded the motion. Motion carried.

8. STANDING COMMITTEES

a. Zoning/Subdivision Committee – Craig Taylor

Staser stated that after hearing the statistics and what our resources are to combat the virus she was frightened. She would like to see the County Board restrict the foot traffic into the courthouse. Staser mentioned that one way to accomplish this would be for people to utilize the drop box on the west side of the courthouse. The public can also use the county website to obtain forms and applications without physically coming into the courthouse. Each department has this information available on the website. To keep everyone safe, people should call and talk to the employees before actually coming into the building.

i. Motion to Approve – Final Plat – Logan Zachry Subdivision – 1 Lot Subdivision – Wade Township

Kreke made a motion for a roll call vote. Taylor seconded the motion.

Cain (Yes); Heinzmann (Yes); Him (Yes); Johnson (Yes); Knolhoff (Yes); Kreke (Yes); Middendorff (Absent); Netemeyer (Yes); Nordike (Yes); Rakers (Yes); Sullivan (Yes); Taylor (Yes); Wessel (Yes); Wesselmann (Yes). Motion Carried 13-0.

Staser mentioned that the city of Carlyle issued their enterprise zone for the Carlyle Travel Center at the end of January. She has had 10-12 applications for that center and expects more to come in.

- b. Economic Development/Enterprise Zone – Keith Nordike
No Report.
- c. Tourism Committee – Matt Cain
Cain stated they met on March 6 and an update was given regarding traffic to the website. Traffic is up 55% from last year. The Facebook page activity has also increased with over 1300 likes. Cain stated that it is encouraging that people are interested in visiting the county.
- d. Environmental Concerns/Unincorporated/Solid Waste – Nelson Heinzmann
No Report.
- e. Assessment Committee – Bryan Wessel
Wessel reported they met on March 2 and that they had not yet received any information on the assessment from Sidwell. As of January, they had 148 parcels with ownership transfers and 76 transfer declarations for sold properties. He stated that as of March 2, out of the 510 appeals there were 99 left to be heard. They were scheduled to be heard on March 3, 10, 11, & 13 but he did not know if there were any still left to be heard at this time.
- f. Insurance/ICIT – Larry Johnson
 1. Johnson reported that Kay Thole, from the Wellness Committee, attended the meeting. The Health Department is scheduled to begin the biometrics program in May and she presented a request for a donation to purchase prizes to encourage people to participate in the program. The committee approved \$1,500 for the prizes. This money comes from the reimbursements the county gets back from pharmacies.
 2. Johnson reported that the health insurance costs for the third month of the new fiscal year without reimbursements, were \$390,702.35, which is \$15,702.35 over budget or 3.9 percent over budget. With reimbursements, the costs were \$310,153.34, which is \$64,846.99 under budget or 17.3 percent under budget. The 025 Liability Fund has a balance of \$691,090.51 which is unchanged from last month. The 016 Worker's Compensation Fund has a balance of \$291,638.33 which is unchanged from last month.
- g. Facilities Committee – Brad Knolhoff
No Report.

- h. Animal Control/County Farm Committee – Craig Taylor
Taylor reported that Keith had contacted Wades in regards to the heater for the animal control building. Taylor stated the heater has been installed and is working well. They had eleven reclaimed dogs, and two went to rescue groups with four adopted out by animal control. Twenty-six cats were taken in with three going to rescue groups and two are available for adoption. There were six spay and neuter cases and two bite cases. They have one dog available for adoption. It is a five-year old neutered male.
- i. Education Committee – Rafael Him
No Report.
- j. Veterans Committee – Bob Netemeyer
No Report.
- k. Finance/Health/Revolving Loan Committee/General Services/Judiciary – Jim Rakers
 - 1. Treasurer’s Monthly Report – Denise Trame
Trame reported that gaming collected for the month of December was \$2,968.49.
 - i. Motion - Approval of Monthly Budget and Financial Report
Taylor made a motion to approve the report. Wessel seconded the motion. Motion Carried.Rakers stated that the next meeting is moved to April 15.
- l. Law Enforcement/EMA/Welfare/Safety/Liquor – Jim Sullivan
Maue stated they have been busy the last few days taking measures to ensure the safety of the inmates and the staff at the Sheriff’s office. He has been working with the Health Department and the courts in this endeavor.
- m. Road and Bridge Committee – Bryan Wessel
 - 1. Monthly County Engineer Report – Dan Behrens
Behrens stated they were scheduled to have their annual oil letting on March 27. He questioned if this needed to be cancelled now considering the vote taken earlier tonight regarding meetings. State’s Attorney Hudspeth asked how many people usually attend this bid opening and Behrens reported between 3-6 people. Hudspeth stated that he didn’t feel the vote regarding meetings applied to the bid opening.

Behrens then spoke about the two resurfacing projects for the year. A bid opening for the resurfacing of Bartelso Road is scheduled to be held in Springfield on April 12 and is a project handled by the state. The Stollertown Road resurfacing project is a local project. It involves the area between Old and New U.S Route 50. The estimated cost is approximately \$200,000 and the funds for that project will come out of motor fuel tax and matching funds.

- n. Personnel/Labor Committee – Mike Kreke
 - i. Motion to Accept Standardized Resignation and Payout Form
Kreke made a motion to approve. Taylor seconded the motion.
Cain (Yes); Heinzmann (Yes); Him (Yes); Johnson (Yes); Knolhoff (Yes); Kreke (Yes); Middendorff (Absent); Netemeyer (Yes); Nordike (Yes); Rakers (Yes); Sullivan (Yes); Taylor (Yes); Wessel (Yes); Wesselmann (Yes).
Motion Carried 13-0.

10. SPECIAL COMMITTEES

- a. 708 Mental Health Board/Area Agency on Aging – Rafael Him
No Report.
- b. County Health – Rafael Him
 - 1. Motion to Approve - Health Department Monthly Report
Him made a motion to approve the report. Wessel seconded the motion.
Motion Carried.
Dr. DuComb stated they are coordinating with Bond County and praised the County Health staff for their hard work and efforts to stay ahead of the pandemic.
- c. GIS Committee – Craig Taylor
No Report.
- d. 911 Committee – Mike Kreke
Kreke reported that the state is officially four months late on payments. He stated that John Skain received notice from a state official that we will be receiving a \$178,000 grant for aerial photos and multimedia equipment for 911.
- e. Technology Support – Rafael Him
No Report.
- f. UCCI – Jim Sullivan
No Report.

11. APPROVAL OF ACCOUNTS PAYABLE

Rakers made a motion for a roll call vote for approval of accounts payable. Wessel seconded the motion.
Cain (Yes); Heinzmann (Yes); Him (Yes); Johnson (Yes); Knolhoff (Yes); Kreke (No); Middendorff (Absent); Netemeyer (No); Nordike (No); Rakers (Yes); Sullivan (Yes); Taylor (Yes); Wessel (Yes); Wesselmann (No).
Motion Carried 9-4.

12. COMMUNICATIONS AND PETITIONS

13. UNFINISHED BUSINESS

14. MISCELLANEOUS BUSINESS

- a. Motion – Appointment – Richard Stumpf -Trustee– New Baden Fire Protection District
- b. Motion – Appointment – Rodney LaCaze-Trustee – New Baden Fire Protection District
- c. Motion – Appointment – Mike Hohmeyer-Trustee – Huey Ferrin Boulder Fire Protection District
- d. Motion – Appointment – William Guile-Trustee – Hoffman Fire Protection District
- e. Motion – Appointment – Randy Spaeth –Trustee – Aviston Fire Protection District
- f. Motion – Appointment – Steve Arentsen-Trustee – Germantown Fire Protection District
- g. Motion – Appointment – Diane Luitjohan - Trustee– Albers Sanitary District
Wessel made a motion to approve the appointments. Sullivan seconded the motion.
Motion Carried.

15. NEW BUSINESS

Farm Bureau meeting scheduled for March 30 has been cancelled.

16. ADJOURNMENT UNTIL MONDAY, APRIL 20, 2020.

Taylor made a motion to adjourn until Monday, April 20, 2020. Nelson seconded the motion. Motion Carried. Meeting adjourned at 8:20 p.m.

ATTEST:



Vicky Albers
County Clerk & Recorder

CLINTON COUNTY BOARD EMERGENCY MEETING
IN REFERENCE TO COVID-19 PANDEMIC
March 25, 2020 – 7 p.m.

Robert Fix, Chairman

Jim Rakers, Vice Chairman

1. OPENING PRAYER AND PLEDGE OF ALLEGIANCE

2. CALL TO ORDER

Board chairman Bob Fix called the Emergency Meeting of the Clinton County District Board to order at 7 p.m. on March 25, 2020.

3. ROLL CALL OF MEMBERS

Present: Cain (remote), Fix, Heinzmann, Him (remote), Johnson, Knolhoff, Kreke, Middendorff (remote), Netemeyer, Nordike (remote), Rakers, Sullivan (remote), Taylor, Wessel and Wesselmann.

4. PUBLIC MAY APPROACH THE BOARD

5. EMERGENCY OPERATIONS PLAN (EOP) – Clinton County EMA - Implementation of Emergency Operations Plan and Declaration of Local Disaster pursuant to Illinois Emergency Management Act.

State's Attorney John Hudspeth explained that implementing the EOP plan allows board chairman Bob Fix and EMA director Tim Schleper to enter into agreements, if needed, to handle the COVID-19 pandemic. Approving the plan allows Fix and Schleper to purchase supplies and services or employ temporary personnel that may exceed the EMA budget (if needed). Most of those costs may be subject to reimbursement by the state or federal government. The request for a declaration of disaster is simply precautionary at this point to allow for advanced planning for the community.

Kreke questioned whether the declaration order gives any county official the right to place any additional restrictions on citizens or businesses above what the state has already imposed. He suggested that the declaration be limited for contractual purposes only. Hudspeth said you could limit your motion to anything you want, but that motion may be inconsistent with the 245-page EOP which is already in place.

Netemeyer questioned the duration of the disaster declaration. Fix explained that the declaration would be in effect until rescinded by himself or a majority vote of the County Board. Rescinding the document would likely follow state and federal rescinding orders. Schleper noted that Clinton County's EOP is consistent with the EOPs of all other counties in the state.

Middendorff asked about the board's power to override or vacate any decision made by Fix or Schleper related to this plan. Hudspeth said the board would have the ability to do so.

County Health administrator Sean Eifert said that relative to the county's overall population, the number of positive COVID-19 cases makes the percentage in Clinton County much higher than other counties in the state. Johnson voiced concerns about being part of a government that is fueling a panic in regard to COVID 19.

Knolhoff made a motion to approve the Implementation of Emergency Operations Plan and Declaration of Local Disaster pursuant to Illinois Emergency Management Act. Wessel seconded the motion. Cain (Yes); Heinzmann (Yes); Him (Yes); Johnson (No); Knolhoff (Yes); Kreke (No); Middendorff (Yes); Netemeyer (Yes); Nordike (Yes); Rakers (No); Sullivan (Yes); Taylor (No); Wessel (Yes); Wesselmann (Yes). Motion Carried 10-4.

6. COUNTY REVOLVING LOANS – Deferred Payments

Rakers explained that two county businesses, All Smiles Daycare in Aviston and Dairy King in Breese and Trenton, currently have revolving loans with the county. All Smiles has asked if the loan payments to the county can be deferred while the business is impacted by the COVID-19 pandemic. Payments will be deferred until the governor lifts the state disaster declaration.

Rakers made a motion to defer payments for the two businesses that have loans through the County Revolving Loan Program (if requested by the business). Knolhoff seconded the motion. Cain (Yes); Heinzmann (Yes); Him (Yes); Johnson (Yes); Knolhoff (Yes); Kreke (Yes); Middendorff (Yes); Netemeyer (Yes); Nordike (Yes); Rakers (Yes); Sullivan (Yes); Taylor (Yes); Wessel (Yes); Wesselmann (Yes). Motion Carried 14-0.

7. COURTHOUSE OPERATIONS

Sheriff Doug Maue said the county has implemented some guidelines and is screening employees and visitors with medical questions and temperature checks. Public access is extremely limited with any transactions taking place near the front entrance or outside of the building. The courts are hearing felony cases and juvenile matters as instructed by the Chief Judge. Signs are erected outside to request the public to call the guard desk before entering. Knolhoff suggested a little more proactive response with the rotation of employees. He said that if an employee would be exposed, they will have to be self-quarantined for 14 days.

This

may pose a problem if all of the employees are working together every day. Chief Probation Officer Randy Brandmeyer commented that the Chief Judge is strongly recommending a reduction of staff and the rotation of staff in county offices.

8. ZONING HEARING POSTPONED; FUTURE MEETINGS

Zoning administrator Jami Staser said four cases are scheduled for the next zoning hearing on April 1. The hearing can be postponed at some minimal cost to the county due to mailing and publication costs. A decision was made to postpone that hearing date to April 16 and to take necessary steps with conference calling and other means to reduce the number of people in attendance. Fix also noted that all committee meetings will be rescheduled with no meetings until after April 7 with the exception of any emergencies related to COVID-19. Rakers noted

that the Finance Committee meeting will be held April 15 using conference call remote attendance.

9. NEW BUSINESS – Any other new COVID-19 related issues

10. ADJOURNMENT UNTIL MONDAY, APRIL 20, 2020

Wessel made a motion to adjourn the Emergency Meeting of the County Board at 8:23 p.m. Taylor seconded the motion. Motion Carried.

ATTEST:



Vicky Albers
County Clerk & Recorder

