

**SUBDIVISION COMMITTEE
MEETING MINUTES**

County Board Conference Room
810 Fairfax Street
Carlyle, IL 62231

May 7, 2020 – 4:30pm

Craig Taylor, Chairman

1. CALL TO ORDER

The meeting was called to order at 4:30 pm by Zoning Committee Chairman, Craig Taylor.

2. ROLL CALL OF MEMBERS

Due to Governor Pritzker's stay at home order in place, the Subdivision Committee met remotely. Zoning Administrator, Jami Staser, teleconferenced from the county board room and the Subdivision Committee members Craig Taylor, Nelson Heinzmann and Bryan Wessel called in remotely.

3. APPROVAL OF MINUTES

Motion –Wessel made a motion to approve the April 9, 2020 Zoning Subdivision Committee Meeting minutes. Heinzmann seconded the motion. Heinzmann – Yes, Taylor – Yes, Wessel – Yes. Motion Carried.

4. NEW BUSINESS

a. Final Plat – Ottenschneider's 2nd Subdivision – 1 lot subdivision – Sugarcreek Township

The committee discussed the final plat submitted by Netemeyer Engineering for Marilyn and Joe Ottenschneider. This division of land is a one lot, family split, to allow daughter April to build. The proposed subdivision is located off of Aviston-Albers Rd and is directly behind her parents on an existing driveway. Staser explained no new roads will be needed. She informed Mike Emig, Sugarcreek Road Commissioner, about the proposed split. The County Health Department and County Highway Department have reviewed and approved this division of land as it is in compliance and meeting county requirements. Heinzmann made a motion to approve Ottenschneider's 2nd Subdivision. Wessel seconded the motion. Roll call showed all in favor. Motion Carried.

5. PUBLIC COMMENT

Staser reported that her office is staying busy with more building permits being issued lately than normal, also Addressing and Enterprise Zone Applications have continued to come in. The subdivision agenda was posted outside of the county board room, in the courthouse and on county website with instructions for the public to join remotely by calling the teleconference number if they were interested in attending. There was no public attendance in the county board room or via teleconference.

6. ADJOURN

Wessel made a motion to adjourn. Heinzmann seconded the motion. Roll call showed all in favor. Motion Carried.