

Clinton County Board of Health Meeting
October 20, 2020 (Via Zoom)

Board of Health Members Attending:
Brian Klostermann, MD – Chairperson
Paulette Evans, RN- Vice Chairperson
Terry Linton, SLP- Secretary
Rob Hyten III, DMD – Treasurer
Cynthia Kues, NP
Stacy Albers, RN
Deanna Ducomb, MD
Deb Wesselmann- Ex Officio X
Bob Netemeyer – Ex Officio
Brad Knolhoff- County Board

Also Attending:
Sean Eifert, Clinton County Health Admin.
Matt Wilson, Union Banner
Jim Deien, Citizen
Bryan Hunt, Breese Journal
Stephanie Wuebbles, CCHD
Louise McMinn CCHD
Michelle Hawes CCHD
Jennifer Steinkamp CCHD
Chris Tebbe CCHD
Marian Voss, CCHD

Call To Order

Dr. Klostermann called the zoom meeting to order at 5:30 PM

Hearing From the Public

There were no comments from the public.

Minutes- September 15, 2020

There was one correction to the minutes. Cindy Kues made a motion to approve minutes, 2nd by Paulette Evans, motion approved unanimously.

Administrative and Financial Report

Sean reported the month of September ended in a surplus. Currently we have a surplus of 116,950 for the year. The accountant noted that the health department could submit a

budget to increase the tax asking at the next budget hearing up to 5% increase. A greater increase would require a public hearing.

The contact tracing grant must have a 50% expenditure by December 31st or we will lost the money that is unspent. Sean does not feel we will be spent due to the restrictions on how it is to be used. Sean has included the construction of a small drive through facility to administer vaccines for a total of \$50,000 if we are interested in that option. Bond County is constructing this type of facility. If Clinton County were to do that, it would likely need to be built on an existing county property. Dr. Ducomb asked if we could purchase equipment for the new building. Sean stated the challenge is making sure that the grant reviewer would see these expenditures as related to contact tracing. They are particular as to how the money needs to be spent. Sean stated that if Board members submitted a wish list, he would do his best. Dr. Ducomb asked about purchasing a mobil unit. Sean stated we do have a movable trailer, which is why he included the vehicles. We could make improvements to the trailer, and ask for an additional trailer. Dr. Ducomb asked about buying a mobile home. Sean stated this is not a bad idea, as this could go under equipment, not building. He will make a line item transfer, and try to get this. Brad Knolhoff asked what type of structure Bond County is building. Sean stated it is a metal non-attached building with garage doors on two sides for drive through services. We did get two vehicles for \$60,000 already- these have been paid for. All purchases must be related to contact tracing.

Sean reported we expected to receive the rapid test this week, and we should have it within the week, 640 tests per week should be received thereafter. We will need to determine what we will do with these tests. We have a CLIA (Clinical Laboratory Improvement Act) waiver to use them at the Health Department, but other public entities would have to apply for a waiver in order to use them. Dr. Hyten noted the rapid testing wasn't originally considered reliable. Sean stated it is rare to get a false positive, but false negatives are more common. Sean expects if individuals get a rapid test that is positive, they would be asked to follow up with a PCR (Polymerase Chain Reaction) test, which has a longer turn around time. Dr. Hyten asked if we use the rapid test, are we delaying the more certain results? Sean stated that these are better than nothing, and the state is providing them, the cost is the issue. Also, it is difficult to procure that many PCR tests. Dr. Hyten asked who pays for the test administration? Sean stated it depends on where the test is done. Health Dpt. Test costs are picked up by the state. Each facility has their own method for recouping costs for test administration.

Louise McMinn shared the positivity rate

New Business

No new business was brought to the Board.

Old Business

Building Committee Update

Brad Knolhoff noted the building committee has had 2 meetings since our last Board meeting. They met with Mr. Gary Karasek, an architect from Ustudios. The building committee is recommending directing Mr. Karasek to "analyze the proposed first choice site, prepare an initial concept site plan, initial floor plan and exterior illustration of the

proposed direction.” Dr. Hyten asked if we do not accept his plan, who owns the preliminary drawings? Brad noted that in the contract, this is not specifically stated, but they are proposing that ‘all intellectual property’ be retained by our Board and a cap of \$5,000 would be given to expenditures for his services. The Church of God site is the proposed first site. Bob Netemeyer asked about parking needs. Brad stated this is part of the study that would be completed. Dr. Ducomb asked about a possible second story, since we already have an elevator to the basement, as well as roughed in space to be used later if needed. Cindy Kues noted elevators are expensive as well as their maintenance. Dr. Ducomb and Paulette Evans noted they feel the elevator is important if we are having a basement access. Also, Paulette noted Mr. Karasek’s offer includes several options of building sketches, and Brad noted he has been tasked with including the ideas put forth by the committee, and options and needs for future expansion. He will be giving the committee answers to many of the questions we have such as the basement, elevator and second story. He has been given an idea of what we need and want, and he will try to give us options that meet our needs. Terry Linton asked if we need to include the County Building and facilities committee? Brad Knolhoff noted that as of now, we do not know how much the building will cost. Therefore, the County cannot offer monies to pay for the building until we know the estimated cost of the building. Brad is working as an intermediary between the Facilities committee and the Health Board. By the time we get to building, we will then have bids and at that point, the County can decide how to fund the building. Dr. Ducomb noted that the building we are looking at should be efficient to run.

Brad Knolhoff made a motion to have Mr. Karasek analyze the proposed first choice site, prepare an initial concept site plan, initial floor plan and exterior illustration which would become the property of the Board of Health at a maximum cost of \$5,000.” Brad’s motion was seconded by Dr. Hyten. Motion passed unanimously. Brad agreed to contact Mr. Karasek, and ask him to send a contract to Sean Eifert for signature by him or Dr. Klostermann. The contract will be sent to the Health Department. Brad stated he will send an email out the next time they meet with Mr. Karasek, to get input from the staff and Board members.

Dr. Hyten noted this is a \$5,000 expenditure, do we need to have a line item in our budget for this?

Sean stated there is no line item in our budget, and if the board approves this we would need to amend the budget, which will likely need to be done anyway due to all the Covid grants needing to be amended. He stated there are other grants coming in which will require budget revision.

Dr. Hyten made a motion to go into executive session for the purposes of discussing personnel matters in relation to the public health administrator position. The motion was seconded by Cindy Kues, motion passed unanimously.

The Board returned to open session at 7:02. Cindy Kues made a motion to adjourn, Stacy Albers seconded and the motion passed unanimously.