

SUBDIVISION/ZONING COMMITTEE MEETING MINUTES

County Board Conference Room
810 Fairfax Street
Carlyle, IL 62231

September 12, 2019 – 6:00 p.m.

Craig Taylor, Chairman

1. CALL TO ORDER

The meeting was called to order at 6:00 pm by Zoning Committee Chairman, Craig Taylor.

2. ROLL CALL OF MEMBERS

The roll call showed members Nelson Heinzmann, Craig Taylor and Bryan Wessel present. Also present, Zoning Administrator, Jami Staser, GIS Coordinator, Jay Donnelly, County Engineer, Dan Behrens and members from the audience.

3. APPROVAL OF MINUTES

Motion – Heinzmann made a motion to approve the June 6, 2019 Zoning Subdivision Committee Meeting minutes. Wessel seconded the motion. Motion Carried.

4. NEW BUSINESS

a. Pine Tree Estates – St Rose Township – Final Plat

Staser discussed the proposed two lot subdivision created by Abacus for Kenneth & Norma Hartleib. The request for the split is due to Hartleib's selling their home to their son and requesting to divide the existing home from the remaining acreage. All county staff has reviewed and approved the final plat. Wessel made a motion to approve the final plat. Heinzmann seconded the motion. All in favor. Motion Carried.

b. Fuehne Hills Subdivision – Sugar Creek Township – Final Plat

Staser said all county staff has reviewed and approved the final plat submitted by Netemeyer Engineering for Roger & Charity Fuehne. Dan Behrens said the improvement plans have been approved but he is waiting on surety bond. Per Clinton County Subdivision Code the county board cannot approve or record without a surety bond or letter of credit posted by the applicant with the County Treasurer as approved by the County Engineer. Behrens said the estimate for the bond is \$161,700. Behrens explained that the purpose of the bond is to protect the county in case the county has to build the road. Netemeyer asked if it was possible to approve the final plat tonight contingent upon receiving the bond. Taylor believes the county board could vote on the final plat if the bond is received before the county board meeting or contingent on

the State's Attorney opinion. Wessel made a motion to approve the final plat contingent on either the bond is received before the county board meeting or per State's Attorney's opinion. Heinzmann seconded the motion. All in favor. Motion Carried. Staser said she would contact the State's Attorney tomorrow and get his legal opinion on whether the county board can take action on the final plat if no bond is received by the county board meeting Monday evening.

c. Appointments – Staser explained that due to Zoning Chairman, Wayne Michael, passing a new chairman would need to be appointed and zoning board member would need to be appointed. Staser added County Board Chairman, Bob Fix, has recommended the appointments. David Timmermann was recommended to be the Zoning Board of Appeals Chairman appointed and Gary Knolhoff, which is currently only an alternate, was recommended for appointment to move from alternate to member on the Zoning Board of Appeals. Heinzmann made a motion to approve the appointments. Wessel seconded the motion. All in favor. Motion Carried. Staser said this will still leave an open spot on the Zoning Board of Appeals for an Alternate Member.

5. PUBLIC COMMENT

No additional public comment.

6. ADJOURN

Heinzmann made a motion to adjourn. Wessel seconded the motion. Roll call showed all in favor. Motion Carried.